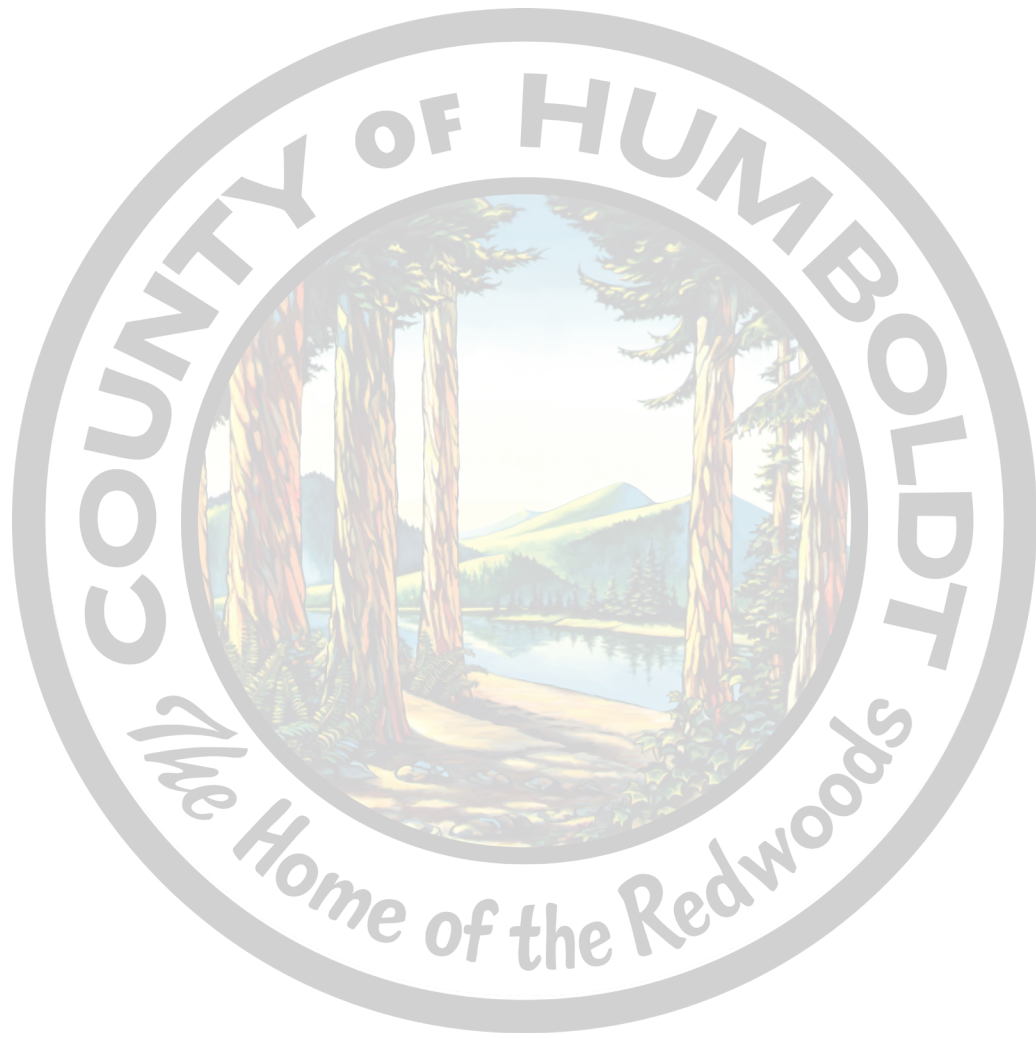




FY 2020-21 PROPOSED BUDGET

AVIATION
PUBLIC WORKS

SECTION G:
AVIATION &
PUBLIC WORKS





AVIATION

DEPARTMENT HEAD BUDGET TOTALS FY 2020-21

Cody Roggatz, Director of Aviation

The Aviation Department is responsible for managing six county airports in a manner that ensures aeronautical safety, safety of the traveling public, continued air service, and complies with federal, state and/or local aviation rules, regulations and advisories.

Expenditures + Other Financing Uses	\$ 5,571,697
Revenues + Other Financing Sources	\$ 5,571,697
General Fund Contribution	\$ 0
Personnel	13.0
% General Fund Contribution	0%

PROGRAM DISCUSSION BY BUDGET UNIT

The Aviation Department provides for the Humboldt regional air transportation system and administers and maintains one commercial service airport, five general aviation airports, and a capital projects budget unit. Aviation includes the following budget units:

3539 170 - Aviation Capital Projects

This budget unit contains funding for the capital projects anticipated for all of the six airports.

3530 381 - California Redwood Coast - Humboldt County Airport (ACV)

This budget unit supports the regional commercial service airport, certified by Federal Aviation Administration (FAA) Federal Aviation Regulation (FAR) Part 139 for operations and the Transportation Security Administration's Code of Federal Regulations (CFR) 1542 for security.

3530 372 - Murray Field Airport

This budget unit supports the busiest and more preferred general aviation airport, as well as regional parcel services.

3530 373 - Rohnerville Airport

This budget supports many local general aviation pilots and a California Department of Forestry and Fire Protection (Cal-FIRE) base. Rohnerville is crucial during the fire season and to the economy of the southern area of the county.

3530 374 - Garberville Airport

This budget unit supports many general aviation pilots who commute to more urban areas for work, but choose to live in rural Humboldt County.

3530 375 - Dinsmore Airport

This budget unit supports a very rural valley airport. For this reason, Dinsmore Airport is crucial for providing life-saving air access to the community, transporting citizens in and out of the area during an emergency.

3530 376 - Kneeland Airport

This budget unit supports the Cal-Fire Helitech Base, an important asset during the fire season. The elevation of 2,737 feet above sea level allows fire personnel to see smoke rising from wildfires from the greatest vantage point, and also allows Kneeland Airport to serve as an emergency airport for aircraft that cannot land when all other county airports are experiencing restricted operational capabilities due to limited visibility caused by heavy fog.

This program supports the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure, encouraging new local enterprise, providing community-appropriate levels of service, managing our resources to ensure sustainability of services, facilitating the establishment of local revenue sources to address local needs, engaging new partners, facilitating public/private partnerships to solve problems, building inter-jurisdictional and regional cooperation, and engaging in discussions of our regional economic future.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	1,613,408	1,078,553	2,784,933	3,100,878	3,100,878	315,945
Use of Money and Property	821	274	0	0	0	0
Other Governmental Agencies	2,471,419	2,479,736	4,968,791	2,098,056	2,098,056	(2,870,735)
Other Revenues	32,181	18,506	22,450	26,396	26,396	3,946
Other Financing Sources	314,266	0	0	0	0	0
General Fund Contribution	0	655,343	471,113	100,000	0	(471,113)
Not Applicable	531,877	860,792	0	0	0	0
Total Revenues	4,963,972	5,093,204	8,247,287	5,325,330	5,225,330	(3,021,957)
Expenditures						
Salaries & Employee Benefits	867,056	941,001	1,150,282	1,261,345	1,261,345	111,063
Services and Supplies	1,349,114	1,626,518	1,518,761	1,565,577	1,465,577	(53,184)
Other Charges	2,516,561	2,236,144	1,425,704	1,206,583	1,206,583	(219,121)
Fixed Assets	7,777	6	4,080,052	1,500,000	1,500,000	(2,580,052)
Special Items	(27,999)	(6,930)	(20,000)	(20,000)	(20,000)	0
Total Expenditures	4,712,509	4,796,739	8,154,799	5,513,505	5,413,505	(2,741,294)
Other Financing Sources (Uses)						
Other Financing Sources	0	3,849,284	84,367	346,367	346,367	262,000
General Fund Contribution	0	100,000	0	0	0	0
Other Financing Uses	0	(3,888,901)	(176,855)	(158,192)	(158,192)	18,663
Total Other Financing Sources (Uses)	0	60,383	(92,488)	188,175	188,175	280,663
Net Revenues (Expenditures)	251,463	356,848	0	0	0	0
Additional Funding Support						
3530 IGS-Airport Enterprise Fund	(676,891)	(1,861,552)	0	100,000	0	0
3539 Aviation Capital Projects	425,650	1,504,978	0	0	0	0
Total Additional Funding Support	(251,241)	(356,574)	0	100,000	0	0
Staffing Positions						
Allocated Positions	19.00	21.00	12.00	13.00	13.00	1.00

ACCOMPLISHMENTS

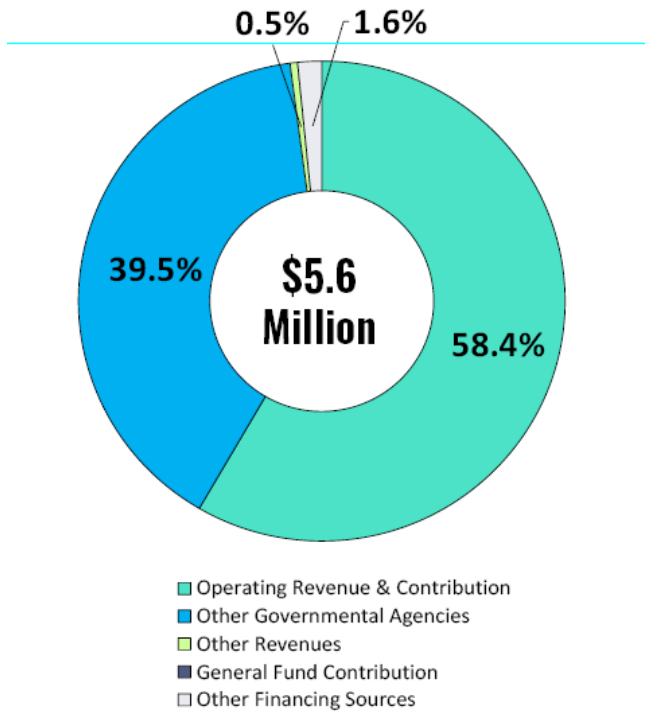
- Anticipated June 2020 - Completion of construction of the ACV Airport Rescue and Firefighting Facility which provides for and maintains infrastructure, and creates opportunities for improved safety and health.
- Supported business, workforce development and the creation of private-sector jobs by securing additional flight service to Denver (DEN).



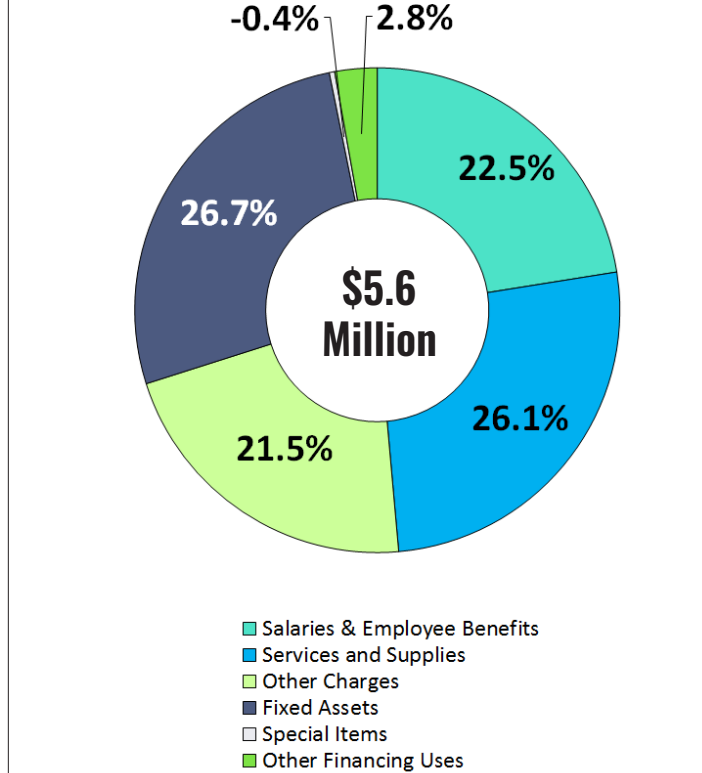
GOALS

- Complete and implement the AMCG Appraisal. Implementation will include establishing and enacting fair market value for leases and user fees.
- Continue improvements to ensure compliance with FAA and TSA requirements.

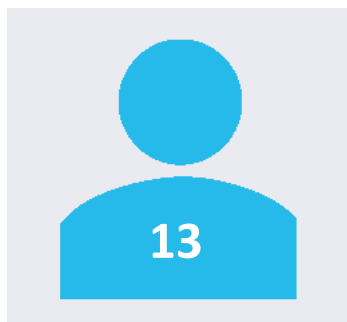
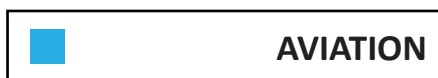
TOTAL REVENUES



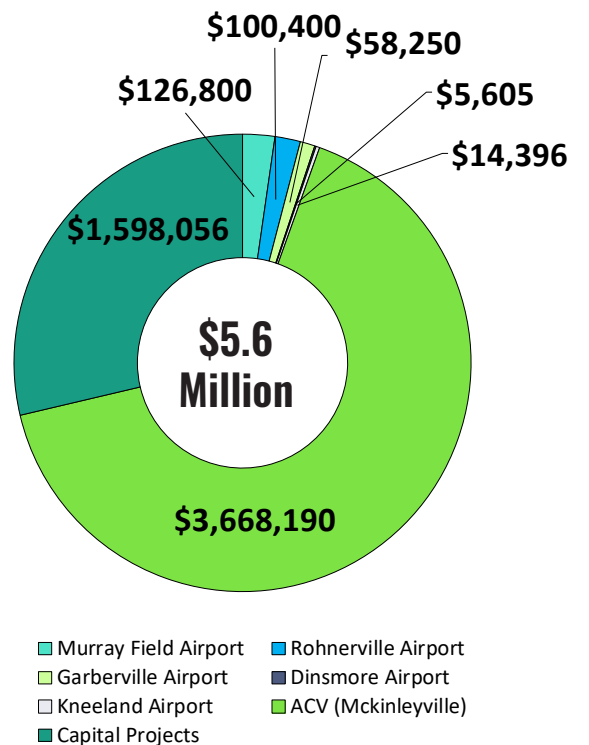
TOTAL EXPENDITURES



PERMANENT POSITIONS



EXPENDITURES



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	124,098	113,694	115,200	126,800	126,800	11,600
Other Revenues	0	0	100	0	0	(100)
Total Revenues	124,098	113,694	115,300	126,800	126,800	11,500
Expenditures						
Services and Supplies	25,255	32,599	47,148	42,953	42,953	(4,195)
Other Charges	17,402	7,843	7,194	25,048	25,048	17,854
Total Expenditures	42,657	40,442	54,342	68,001	68,001	13,659
Other Financing Sources (Uses)						
Other Financing Uses	0	0	(60,958)	(58,799)	(58,799)	2,159
Total Expenditures	0	0	(60,958)	(58,799)	(58,799)	2,159
Net Revenues (Expenditures)	81,441	73,252	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	(81,441)	(73,252)	0	0	0	0
Total Additional Funding Support	(81,441)	(73,252)	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

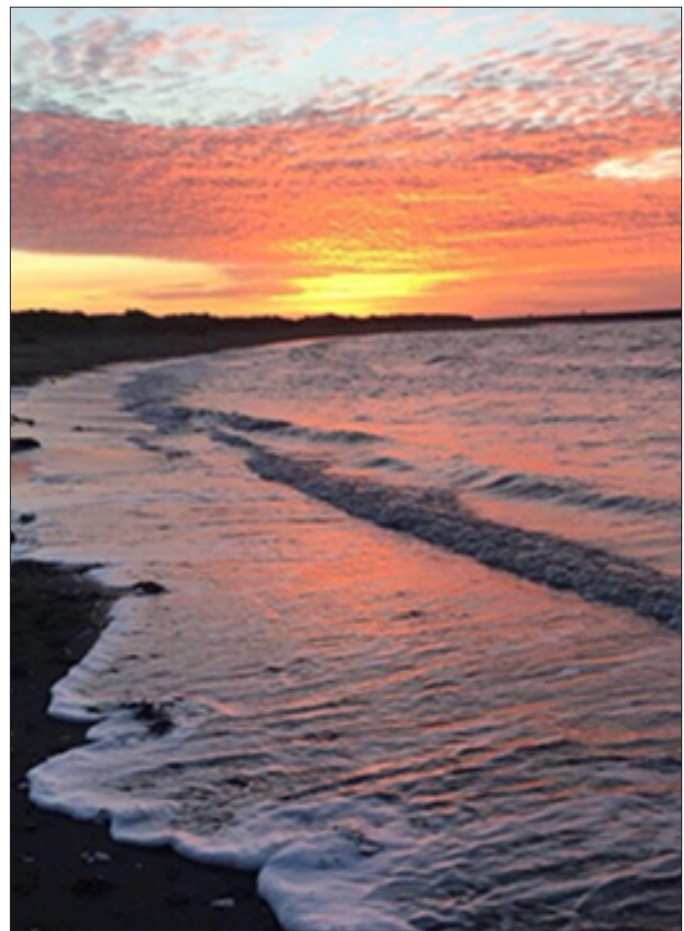
- The proposed revenue budget for the Operating Revenue & Contribution category has increased by 10% or \$11,600 due to an increase in fees. The fees were increased every year with the fee schedule but new rates were not enforced until FY 2019-20.
- The proposed expenditure budget for the Other Charges category has increased by more than 100% or \$17,854 due to increases in cost allocation charges as approved by the State Controller.

ADDITIONAL FUNDING REQUESTS

Murray Field Airport submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	83,700	45,766	63,500	100,400	100,400	36,900
Other Revenues	0	0	100	0	0	(100)
Total Revenues	83,700	45,766	63,600	100,400	100,400	36,800
Expenditures						
Services and Supplies	31,086	31,666	43,958	59,181	59,181	15,223
Other Charges	18,154	4,090	18,687	26,939	26,939	8,252
Total Expenditures	49,240	35,756	62,645	86,120	86,120	23,475
Other Financing Source (Uses)						
Other Financing Uses	0	0	(955)	(14,280)	(14,280)	(13,325)
Total Expenditures	0	0	(955)	(14,280)	(14,280)	(13,325)
Net Revenues (Expenditures)	34,460	10,010	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	(34,460)	(10,010)	0	0	0	0
Total Additional Funding Support	(34,460)	(10,010)	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Operating Revenue & Contribution category has increased by 58% or \$36,900 due to an increase in fees. The fees were increased every year with the fee schedule but new rates were not enforced until FY 19-20. Aviation is also now sending monthly bills to tenants. Revenues were adjusted to reflect actuals where possible and 3-year averages otherwise.
- The proposed expenditure budget for the Services and Supplies category has increased by 35% or \$15,223 due to a significant increase to insurance and utilities costs.
- The proposed expenditure budget for the Other Charges category has increased by 44% or \$8,252 due to increases in cost allocation charges as approved by the State Controller.
- The proposed expenditure budget for the Other Financing Uses category has increased by more than 100% or \$13,325 due to an increase in revenues as discussed in the Operating Revenue & Contribution category, excess funds will be transferred to fund balance.

ADDITIONAL FUNDING REQUESTS

Rohnerville Airport submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	30,463	8,873	84,405	58,250	58,250	(26,155)
Other Revenues	0	0	250	0	0	(250)
Total Revenues	30,463	8,873	84,655	58,250	58,250	(26,405)
Expenditures						
Services and Supplies	23,632	21,453	53,148	41,492	41,492	(11,656)
Other Charges	10,459	3,635	9,053	16,301	16,301	7,248
Total Expenditures	34,091	25,088	62,201	57,793	57,793	(4,408)
Other Financing Sources (Uses)						
Other Financing Uses	0	0	(22,454)	(457)	(457)	21,997
Total Expenditures	0	0	(22,454)	(457)	(457)	21,997
Net Revenues (Expenditures)	(3,628)	(16,215)	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	3,628	16,215	0	0	0	0
Total Additional Funding Support	3,628	16,215	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Operating Revenue & Contribution category has decreased by 31% or \$26,155 due to reduction in revenues to more accurately reflect the last three years' averages.
- The proposed expenditure budget for Services & Supplies has decreased by 22% or \$11,656 due to the elimination of computer software charges which used to be incurred for the fuel system.
- The proposed expenditure budget for the Other Charges category has increased by 80% or \$7,248 due to increases in cost allocation charges as approved by the State Controller.
- The proposed expenditure budget for the Other Financing Uses category has decreased by 98% or \$21,997 due to increased costs and decreased revenues, the transfer to fund balance is reduced.

ADDITIONAL FUNDING REQUESTS

Garberville Airport submitted no additional funding requests.

PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	9,080	0	3,589	5,605	5,605	2,016
Other Revenues	7,124	0	0	0	0	0
Total Revenues	16,204	0	3,589	5,605	5,605	2,016
Expenditures						
Services and Supplies	686	0	1,964	2,245	2,245	281
Other Charges	1,181	13	1,625	3,360	3,360	1,735
Fixed Assets	6,461	0	0	0	0	0
Total Expenditures	8,328	13	3,589	5,605	5,605	2,016
Net Revenues (Expenditures)	7,876	(13)	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	(7,876)	13	0	0	0	0
Total Additional Funding Support	(7,876)	13	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

There are no significant changes to this budget unit.

PERSONNEL

There are no personnel changes.

ADDITIONAL FUNDING REQUESTS

Dinsmore Airport submitted no additional funding requests.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	26,132	0	9,119	10,000	10,000	881
Other Revenues	341	0	0	4,396	4,396	4,396
Total Revenues	26,473	0	9,119	14,396	14,396	5,277
Expenditures						
Services and Supplies	1,459	1,499	5,792	6,024	6,024	232
Other Charges	673	13	3,327	8,372	8,372	5,045
Fixed Assets	24,000	0	0	0	0	0
Total Expenditures	26,132	1,512	9,119	14,396	14,396	5,277
Net Revenues (Expenditures)	341	(1,512)	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	(341)	1,512	0	0	0	0
Total Additional Funding Support	(341)	1,512	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

There are no significant changes to this budget unit.

ADDITIONAL FUNDING REQUESTS

Kneeland Airport submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	1,339,935	910,220	2,509,120	2,799,823	2,799,823	290,703
Other Governmental Agencies	0	0	664,000	500,000	500,000	(164,000)
Other Revenues	24,716	18,506	22,000	22,000	22,000	0
General Fund Contribution	0	655,343	413,905	100,000	0	(413,905)
Not Applicable	531,877	860,792	0	0	0	0
Total Revenues	1,896,528	2,444,861	3,609,025	3,421,823	3,321,823	(287,202)
Expenditures						
Salaries & Employee Benefits	867,056	941,001	1,150,282	1,261,345	1,261,345	111,063
Services and Supplies	1,266,996	1,539,301	1,366,751	1,413,682	1,313,682	(53,069)
Other Charges	2,274,006	2,076,777	914,871	1,028,507	1,028,507	113,636
Fixed Assets	(3,042,301)	6	189,000	0	0	(189,000)
Special Items	(27,999)	(6,930)	(20,000)	(20,000)	(20,000)	0
Total Expenditures	1,337,758	4,550,155	3,600,904	3,683,534	3,583,534	(17,370)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	84,367	346,367	346,367	262,000
General Fund Contribution	0	100,000	0	0	0	0
Other Financing Uses	0	(39,617)	(92,488)	(84,656)	(84,656)	7,832
Total Other Financing Sources (Uses)	0	60,383	(8,121)	261,711	261,711	269,832
Net Revenues (Expenditures)	558,770	(2,044,911)	0	0	0	0
Additional Funding Support						
3530 IGS Airport Enterprise Fund	(558,770)	2,044,911	0	0	0	0
Total Additional Funding Support	(558,770)	2,044,911	0	0	0	0
Staffing Positions						
Allocated Positions	19.00	21.00	12.00	13.00	13.00	1.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Operating Revenue & Contribution category has increased by 12% or \$290,703 due to anticipated increase in revenues from new landing and fuel flowage fees for Los Angeles flights and an overall increase in existing rents and fees per Consumer Price Index (CPI). This budget was developed prior to the COVID 19 pandemic, which has significantly impacted which has significantly impacted fuel flowage fees, landing fees, car rental revenues, parking revenues, and concessions revenues. Staff will monitor and update budget projections at First Quarter.
- The proposed revenue budget for the Other Governmental Agencies has decreased by 25% or \$164,000 due to reduced grant funding, low fuel loads and marketing costs.
- The proposed General Fund Contribution has decreased by 100% or \$413,905 due to increased self-sufficiency of the Department of Aviation.
- The proposed revenue budget for the Other Governmental Agencies has increase by more than 100% or \$262,000 due to an increased use of fund balance, made possible through CARES Act funding to be allocated.
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 10% or \$111,063 due to proposed salary and benefit increases and the addition of 1.0 FTE Airport Operations and Maintenance Manager in FY 2020-21.
- The proposed expenditure budget for the Other Charges category has increased by 12% or \$113,636 due to increases in cost allocation charges as approved by the State Controller.
- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$189,000 due to decreases in landscaping costs, building improvements and security system installation costs in FY 2019-20.

ADDITIONAL FUNDING REQUESTS

ACV submitted the following additional funding request: \$100,000 for required soil sampling, water sampling, and investigation for PFAS Contamination.

The County of Humboldt-Department of Aviation has been tasked with developing a work plan to investigate possible PFAS contamination of relevant areas of the California Redwood Coast-Humboldt County Airport (ACV) Property. This is a requirement through an Investigative Order received from the California State Water Quality Control Board. PFAS is a chemical compound found in Aqueous Film-Forming Foam (AFFF). AFFF is required to be carried on Aircraft Rescue and Fire Fighting (ARFF) Vehicles and stored at air carrier airports (ACV) by the Federal Aviation Administration (FAA). The development of the work plan was completed in FY19-20 at a cost of \$49,700. The anticipated costs for the required investigation is up to \$100,000. Non-compliance with this Investigative Order will result in daily fines up to \$5,000/day, with a minimum of \$500/day.

This additional funding request is not recommended at this time. While this request has merit it did not meet a priority level that allowed for it to be funded based on available financial resources.

PERSONNEL

An increase of 1.0 FTE is proposed. The increase is due to the request for an Airport Manager position to allow for the ongoing updating, maintenance, and implementation of the requirements placed upon ACV by the FAA through the ACM.

Allocate

1.0 Airport Manager



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Use of Money and Property	599	0	0	0	0	0
Other Governmental Agencies	2,471,419	2,479,736	4,304,791	1,598,056	1,598,056	(2,706,735)
Other Revenues	314,266	0	0	0	0	0
General Fund Contribution	0	0	57,208	0	0	(57,208)
Total Revenues	2,786,284	2,479,736	4,361,999	1,598,056	1,598,056	(2,763,943)
Expenditures						
Other Charges	192,317	135,430	470,947	98,056	98,056	(372,891)
Fixed Assets	3,019,617	0	3,891,052	1,500,000	1,500,000	(2,391,052)
Total Expenditures	3,211,934	135,430	4,361,999	1,598,056	1,598,056	(2,763,943)
Other Financing Sources (Uses)						
Other Financing Uses	0	(3,849,284)	0	0	0	0
Total Other Financing Sources (Uses)	0	(3,849,284)	0	0	0	0
Net Revenues (Expenditures)	(425,650)	(1,504,978)	0	0	0	0
Additional Funding Support						
3539 Aviation Capital Projects	39,002	425,650	0	0	0	0
Total Additional Funding Support	39,002	425,650	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

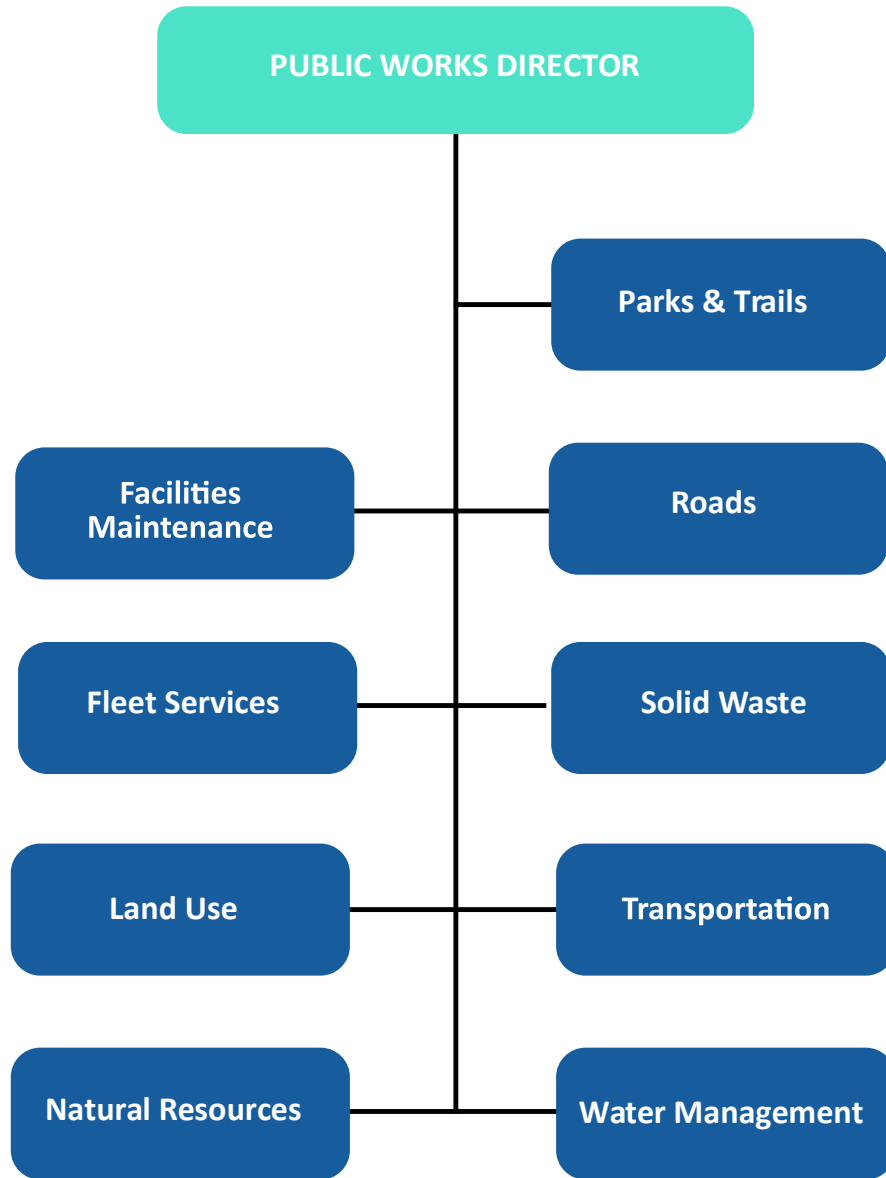
- The proposed revenue budget for the Other Governmental Agencies category has decreased by 63% or \$2,706,735 due to reduction in carry forward grant funding in FY 2019-20, as the majority of the ARFF building will be completed, and cancellation of the Murray Field Runway Rehab grant. Federal grants are on hold as Aviation works through land use compliance.
- The proposed General Fund Contribution has decreased by 100% or \$57,208 due to funding allocated in FY 2019-20 to contract for the development of design plans for a new airfield electrical system at ACV.
- The proposed expenditure budget for the Other Charges category decreased by 79% or \$372,891 due to anticipated decrease in grant funds. Federal grants are on hold as Aviation works through land use compliance.
- The proposed expenditure budget for the Fixed Assets category has decreased by 61% or \$2,391,052 due to the completion of the ARFF building and reduction in grant funding. Funding of \$1,500,000 is recommended for capital projects; additional details on the proposed equipment and projects are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Aviation Capital Projects submitted no additional funding requests.

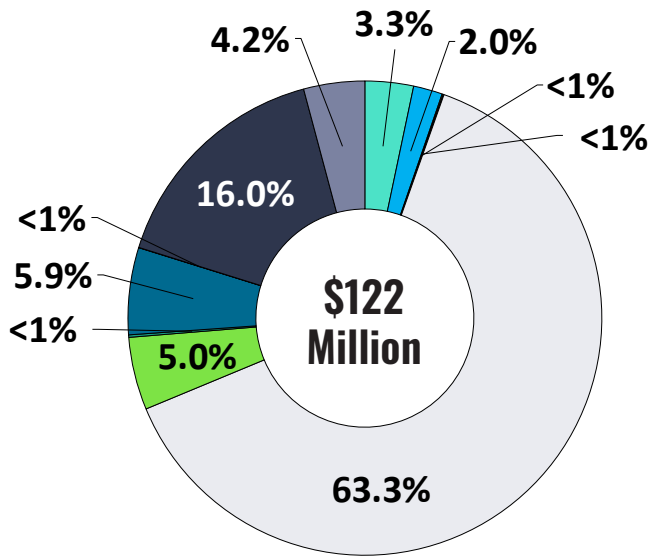
PERSONNEL

There are no personnel changes.



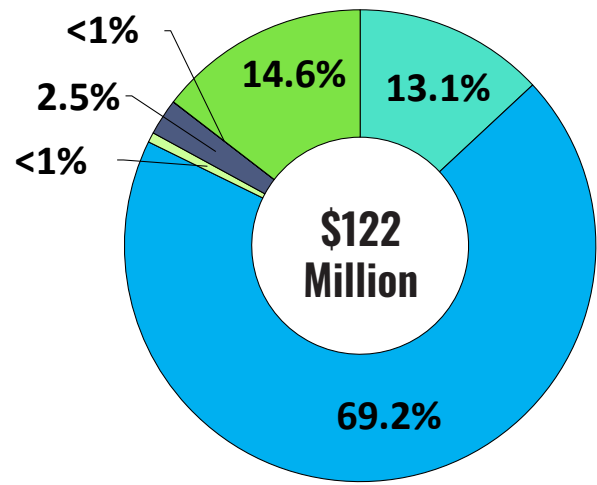
	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	5,929,104	6,400,494	5,904,067	4,060,110	4,060,110	(1,843,957)
Operating Revenue & Contribution	1,147,634	1,334,443	2,218,716	2,436,737	2,436,737	218,021
Licenses and Permits	82,003	106,401	94,516	94,016	94,016	(500)
Use of Money and Property	95,681	85,740	63,500	63,500	63,500	0
Other Governmental Agencies	27,908,558	32,188,050	67,056,644	77,729,006	77,729,006	10,672,362
Charges for Current Services	6,678,707	7,679,656	6,607,804	6,089,289	6,089,289	(518,515)
Other Revenues	2,918,906	80,585	2,062,787	207,025	207,025	(1,855,762)
Other Financing Sources	130,959	0	9,873,314	11,180,615	7,278,330	(2,594,984)
General Fund Contribution	0	25,000	567,060	20,000	20,000	(547,060)
Total Revenues	44,891,552	47,900,369	94,448,408	101,880,298	97,978,013	3,529,605
Expenditures						
Capital Contracts	3,995,686	5,762,307	3,501,345	0	0	(3,501,345)
Salaries & Employee Benefits	12,495,455	12,789,709	15,322,515	16,047,596	16,047,596	725,081
Services and Supplies	12,848,936	16,630,452	23,437,047	90,875,148	84,951,155	61,514,108
Other Charges	11,193,489	14,652,702	15,697,247	840,528	840,528	(14,856,719)
Fixed Assets	12,579,049	5,271,261	42,237,516	3,056,600	3,056,600	(39,180,916)
Special Items	(575,154)	(599,117)	(559,912)	(20,000)	(20,000)	539,912
Other Financing Uses	25,144	0	0	0	0	0
Total Expenditures	52,562,605	54,507,314	99,635,758	110,799,872	104,875,879	5,240,121
Other Financing Sources (Uses)						
Other Financing Sources	0	854,147	15,265,326	19,662,218	19,662,218	4,396,892
General Fund Contribution	0	0	5,212,738	7,233,612	5,111,904	(100,834)
Other Financing Uses	0	(216,698)	(15,290,714)	(17,976,256)	(17,876,256)	(2,585,542)
Total Other Financing Sources (Uses)	0	637,449	5,187,350	8,919,574	6,897,866	1,710,516
Net Revenues (Expenditures)	(7,671,053)	(5,969,496)	0	0	0	0
Additional Funding Support						
1100 General Fund	5,523,923	6,058,587	0	0	0	0
1150 General E-Transportation Serv	(556)	0	0	0	0	0
1200 Roads	1,062,541	(470,196)	0	0	0	0
1710 Forest Resources and Recreation	133,200	168,500	0	0	0	0
1720 Northcoast Resource Partnership	82,910	436,429	0	0	0	0
3500 IGS-Motor Pool	369,477	242,040	0	0	0	0
3540 Roads Heavy Equipment ISF	499,558	(465,864)	0	0	0	0
3691 Redway Transfer Maintenance	0	0	0	0	0	0
Total Additional Funding Support	7,671,053	5,969,496	0	0	0	0
Staffing Positions						
Allocated Positions	204.00	202.00	191.00	194.00	194.00	3.00

TOTAL REVENUES



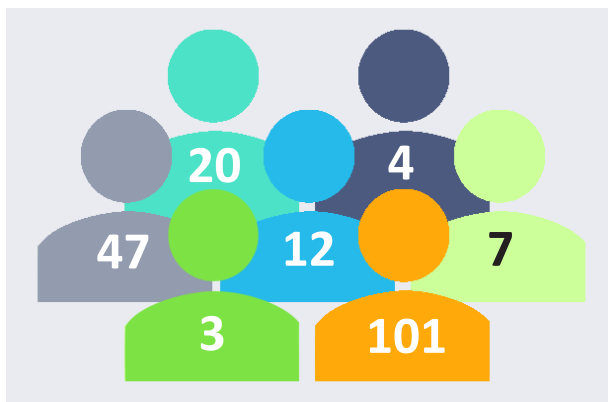
- Taxes
- Licenses and Permits
- Other Governmental Agencies
- Other Revenues
- General Fund Contribution
- Operating Revenue & Contrib
- Use of Money and Property
- Charges for Current Services
- Other Financing Sources
- Other Financing Sources

TOTAL EXPENDITURES

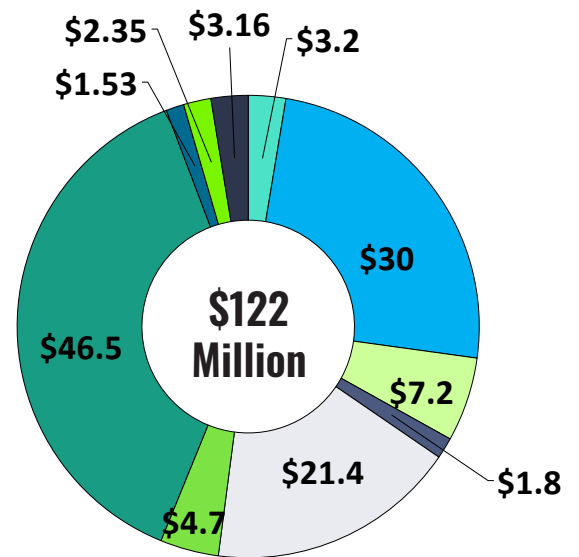


- Salaries & Employee Benefits
- Services and Supplies
- Other Charges
- Fixed Assets
- Special Items
- Other Financing Uses

PERMANENT POSITIONS



EXPENDITURES



- Facilities
- Fleet Services
- Natural Resources
- Roads
- Transportation
- Capital Projects
- Land Use
- Bicycles & Trailways
- Solid Waste
- Water Mgmt



FACILITY MANAGEMENT

PROGRAM DISCUSSION BY BUDGET UNIT

The Facilities Management Division is responsible for maintenance and alterations to existing facilities, managing lease agreements, as well as planning, design, and construction of new facilities. The purpose of Facility Management is to provide for and maintain a safe, healthy and comfortable work environment for county employees and persons transacting business with the county.

The Facility Management Division includes the following budget units:

1100 162 - Building Maintenance

Building Maintenance provides for and manages planning, design and construction services for projects in county owned and leased facilities, while striving to meet the highest standards possible with the resources available. Building Maintenance oversees the maintenance and janitorial services provided for all County buildings, and some leased facilities. Real Property is located in Building Maintenance. The goal of real property is to research available properties

for lease, negotiate lease contracts, and manage and maintain leased properties in a manner that is cost effective and meets the needs of county departments.

1100 170 - Capital Projects

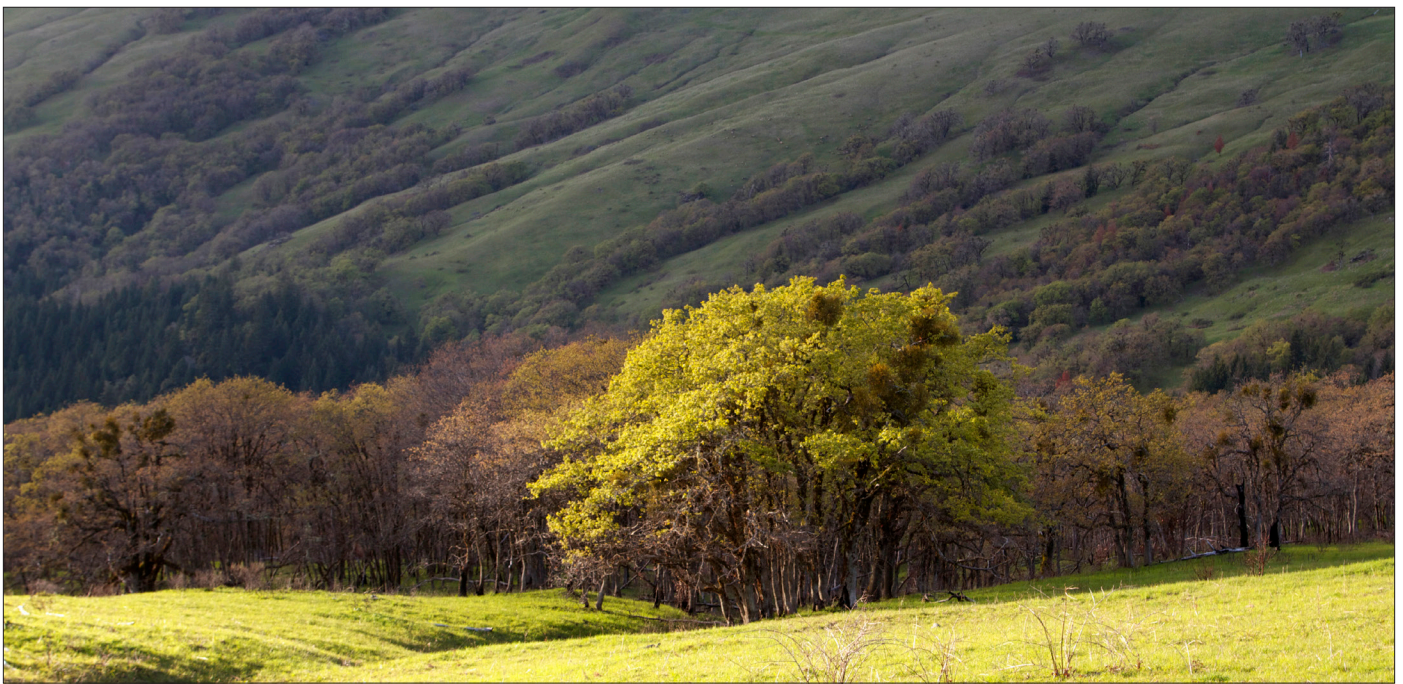
Capital Projects provides funding for capital (construction) improvements to county buildings and facilities inventory including leased facilities. Capital Projects consists of multiple, multi-year construction projects. Funds are primarily derived from transfers from the Deferred Maintenance trust fund pursuant to supplemental appropriations approved by the Board of Supervisors as projects are ready for construction.

These programs support the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure, providing community-appropriate levels of service and managing our resources to ensure sustainability of services.





- Managed resources to ensure sustainability of services, and facilitated public/private partnerships to solve problems by completing no-cost T-LED retrofit projects with Redwood Coast Energy Authority (RCEA) at multiple county facilities including Information Technology, Department of Health and Human Services (DHHS)-Garberville, the Heavy Equipment Garage and Public Works Main.
 - Provided for and maintained infrastructure, and provided community-appropriate levels of service by assisting multiple county departments with emergency power management activities during multiple PG&E power shutoff events.
 - Provided for and maintained infrastructure, and provided community-appropriate levels of service through the completion of the Eureka Veterans Building Seismic Repair project. This completed project is a testament to the skill and dedication of the Capital Projects division, and revitalized an historic and significant community facility.
 - Invested in county employees and provided community-appropriate levels of service by adding a Capital Projects Manager to staff. This move adds another licensed design professional to staff, increasing much needed project management capacity and improving customer service within the Capital Projects division.
- Continue to manage resources to ensure sustainability of services and facilitate public/private partnerships to solve problems by completing additional no-cost T-LED retrofit projects with RCEA.
 - Provide for and maintain infrastructure by continuing to support and develop the implementation of the MetaBIM facility management software to streamline and improve county facility management processes.
 - Provide for and maintain infrastructure, and provide community-appropriate levels of service by completing multiple key capital projects including the Airport Rescue & Firefighting Facility (ARFF), courthouse roof replacement, Fortuna Veterans Hall interior improvements, and phase I of the courthouse transformer replacement project.
 - Enforce laws and regulations to protect residents and foster transparent, accessible, welcoming and user-friendly services by assisting with the Americans with Disabilities Act (ADA) Compliance Plan barrier removal project in county facilities.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	113,125	134,612	122,995	55,540	55,540	(67,455)
Other Revenues	547	0	0	0	0	0
Total Revenues	113,672	134,612	122,995	55,540	55,540	(67,455)
Expenditures						
Salaries & Employee Benefits	1,965,517	1,940,118	2,374,300	2,545,620	2,545,620	171,320
Services and Supplies	404,526	411,565	469,266	515,277	443,569	(25,697)
Other Charges	128,315	338,184	319,149	200,710	200,710	(118,439)
Fixed Assets	57,721	28,110	101,200	0	0	(101,200)
Special Items	(301,800)	(333,359)	(438,670)	0	0	438,670
Total Expenditures	2,254,279	2,384,618	2,825,245	3,261,607	3,189,899	364,654
Other Financing Sources (Uses)						
Other Financing Sources	0	0	0	482,670	482,670	482,670
General Fund Contribution	0	0	2,702,250	2,723,397	2,651,689	(50,561)
Total Other Financing Sources (Uses)	0	0	2,702,250	3,206,067	3,134,359	432,109
Net Revenues (Expenditures)	(2,140,607)	(2,250,006)	0	0	0	0
Additional Funding Support						
1100 General Fund	2,140,607	2,250,006	0	0	0	0
Total Additional Funding Support	2,140,607	2,250,006	0	0	0	0
Staffing Positions						
Allocated Positions	47.00	48.00	47.00	47.00	47.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has decreased by 55% or \$67,455 due to changes in local accounting practices. Services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 100% or \$482,670 due to changes in local accounting practices. Services provided to other county departments are now reflected as "Other Financing Sources."
- The General Fund Contribution has decreased by 2% or \$50,561 due to a one-time supplemental General Fund request approved in FY 2019-20 for the Fortuna Veterans Hall project.
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 7% or \$171,320 due to negotiated salary and benefit increases funded by interfund revenue from other county departments for services provided for maintenance of facilities.
- The proposed expenditure budget for the Other Charges category has decreased by 37% or \$118,439 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources." Additionally, there are anticipated decreases to ADA cost allocation charges and the Brownfield cleanup.
- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$101,200 due completion of a one-time generator purchase and budgeted building modifications in FY 2019-20.
- The proposed expenditure budget for the Special Items category has decreased by 100% or \$438,670 due changes in local accounting practices. Services provided to other county departments are now reflected as "Other Financing Sources."

ADDITIONAL FUNDING REQUESTS

Facility Management submitted the following five additional funding requests:

1. \$6,000 for specialty maintenance tools for plumbing in facilities, including a power snake to clear clogged drain lines and a crimping tool and necessary attachments/accessories to repair plumbing leaks.
2. \$4,608 for MetaBIM devices & data: This includes nine smartphones and data service for the entirety of the fiscal year for Building Maintenance staff.
3. \$8,300 for computer hardware for two current employees in need of workstation upgrades due to software compatibility and/or performance issues and an additional two workstations will need to be updated over the course of the FY for a total of four total workstation replacements.
4. \$12,800 for Design & Project Management Software: this request includes bringing all Facilities Management Vectorworks licenses up to the current version of the software and purchasing five Bluebeam Revu licenses, an industry-standard

portable document format (PDF) management software.

5. \$40,000 for on-call professional services for projects that require consultation with professional design consultants including architects, engineers, hazardous materials testing consultants, and the like.

These requests are not recommended at this time. While these requests have merit they did not meet a priority level that allowed for them to be funded based on available financial resources.

PERSONNEL

There are no changes to personnel.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Other Governmental Agencies	7,737,857	3,178,889	24,132,932	21,002,177	21,002,177	(3,130,755)
Charges for Current Services	27,741	0	209,510	209,510	209,510	0
Other Revenues	2,674,931	0	674,617	75,000	75,000	(599,617)
Other Financing Sources	130,959	0	9,226,497	11,180,615	7,278,330	(1,948,167)
Total Revenues	10,571,488	3,178,889	34,243,556	32,467,302	28,565,017	(5,678,539)
Expenditures						
Services and Supplies	27,252	1,920	1,920	34,154,593	29,852,308	29,850,388
Other Charges	5,694	422	139	3,009	3,009	2,870
Fixed Assets	10,988,487	4,566,335	35,397,836	0	0	(35,397,836)
Total Expenditures	11,021,433	4,568,677	35,399,895	34,157,602	29,855,317	(5,544,578)
Other Financing Sources (Uses)						
Other Financing Uses	0	0	0	(170,200)	(120,200)	(120,200)
General Fund Contribution	0	0	1,156,339	1,860,500	1,410,500	254,161
Total Other Financing Sources (Uses)	0	0	1,156,339	1,690,300	1,290,300	133,961
Net Revenues (Expenditures)	(449,945)	(1,389,788)	0	0	0	0
Additional Funding Support						
1100 General Fund	449,945	1,389,788	0	0	0	0
Total Additional Funding Support	449,945	1,389,788	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Governmental Agencies category has decreased by 13% or \$3,130,755 due to utilization of project funding from CAL EMA for the Eureka Veterans seismic repair project completion and utilization of project funding for the Juvenile Hall project.
- The proposed revenue budget for the Other Revenues category decreased by 89% or \$599,617 due to reduced revenue draw down for the Juvenile Hall Project completion.
- The proposed revenue budget for the Other Financing Sources category has decreased by 21% or \$1,948,167 due to work being completed in FY 2019-20. Criminal Justice funding is being utilized for the Juvenile Hall project and finance plan funding for the 5th floor remodel project.
- The proposed Other Financing Uses category has increased by 100% or \$120,200 due to changes in local accounting practices. Intrafund Transfers Services provided to other county departments are now reflected as "Other Financing Uses."
- The proposed budget for the General Fund Contribution has increased by 22% or \$254,161 due to the carry forward of allocated funding from the prior fiscal year.
- The proposed expenditure budget for the Services and Supplies category has increased by more than 100% or \$29,850,388 due to changes in local accounting practices. Capital projects are now reflected as "Services and Supplies" as opposed to "Fixed Assets."
- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$35,397,836 due to changes in local accounting practices. Capital projects are now reflected as "Services and Supplies" as opposed to "Fixed Assets." Funding of \$29,972,508 is recommended for capital projects; additional details on the proposed projects are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Capital Projects submitted the following three additional funding requests:

1. \$450,000 for the Ferndale Veterans Memorial Building. It is in need of multiple improvement projects.
2. \$911,158 for an Audio Visual System at the Eureka Veterans Building.
3. \$2,991,127 for multiple budget deficiencies in the Juvenile Hall project, which are primarily attributed to additional construction administrative costs and extended project supervision as a result of contractor lack of progress and construction defects/ delays.

These requests are not recommended at this time. While these requests have merit, they did not meet a priority level that allowed them to be funded based on available resources. It is recommended that the Finance Plan monies be approved for the Juvenile Hall project funding and Deferred Maintenance funds be sought for all or a portion of the Ferndale Veterans Memorial Building improvements.

Finance Plan funding in the amount of \$613,926 has been previously approved for the Eureka Veterans Building Audio Visual Project. It is recommended that additional funding for this project be sought from Finance Plan monies.

PERSONNEL

There are no personnel changes.





FLEET SERVICES

PROGRAM DISCUSSION BY BUDGET UNIT

The Fleet Services Division provides competitive procurement, maintenance and disposal of fleet vehicles and road construction equipment to ensure safe operating equipment and customer satisfaction. Fleet Services manages the rolling stock of over 500+ fleet vehicles, 122 pieces of heavy equipment and 96 pieces of support equipment. The fleet serves all county departments and some outside governmental agencies with vehicles, repair and maintenance services.

The Fleet Services Division includes the following budget units:

3500 350 - Motor Pool

This budget unit serves the transportation needs of approximately 20 departments and outside government agencies. Motor Pool operates a repair facility allowing for routine maintenance of vehicles such as tire changes/rotation, fluid replacements and minor repairs. The unit manages a daily rental fleet with a mixture of 75 cars, trucks, and vans for the use of all county departments. The remainder of the vehicles in the fleet are assigned to specific departments for their exclusive use.

3500 351 - Motor Pool Reserve

This budget unit collects annual depreciation

reported through vehicle mileage logs. Departments are charged accordingly based on usage and vehicle assignment. Depreciation collection funds the purchase of replacement vehicles; the process assures the sustainability of transportation to provide county services to the public.

3540 330 - Heavy Equipment

This budget unit supports Heavy Equipment, an internal service fund that primarily serves the Road Division. It manages 122 pieces of heavy equipment and 96 pieces of support equipment. The division houses a repair facility, fabrication shop, tire shop and parts department. The combination of services allows for on-site equipment repair. Repairs done in-house ensure that equipment repair can be prioritized and offered at a lower cost than can be expected from an outside repair facility.

This program supports the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure, creating opportunities for improved safety and health, supporting business, workforce development and creation of private sector jobs, and providing community-appropriate levels of service.

ACCOMPLISHMENTS



GOALS

- Managed our resources to ensure sustainability of services by changing the depreciation allotment on county vehicles to ensure better value during trade-in or auction and less need for repairs that come with age.
- Created opportunities for improved safety and health by adding better safety specifications that help alleviate accidents and body damage repair on vehicles.
- Provided for and maintained infrastructure by changing the depreciation cycle for Heavy Equipment to cycle through newer and California Air Resource Board (CARB) compliant equipment with better resale/trade-in values.

- Provide for and maintain infrastructure by replacing heavy equipment, working towards CARB compliance.
- Provide for and maintain infrastructure by working with departments to facilitate purchases of aftermarket product needs to ensure complete vehicles are delivered.
- Create opportunities for improved safety and health and manage our resources to ensure sustainability of services by providing safe, efficient, low-cost transportation and construction equipment to all county departments enabling them to provide services to the public superior to those provided by the private sector.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	1,831,579	1,966,934	2,141,739	2,291,739	2,291,739	150,000
Other Revenues	10,800	0	0	0	0	0
Total Revenues	1,842,379	1,966,934	2,141,739	2,291,739	2,291,739	150,000
Expenditures						
Salaries & Employee Benefits	508,521	567,258	647,118	720,974	720,974	73,856
Services and Supplies	1,576,867	1,803,598	1,600,407	1,626,298	1,626,298	25,891
Other Charges	229,298	271,526	183,148	57,114	57,114	(126,034)
Special Items	(110,666)	(86,531)	(70,000)	0	0	70,000
Total Expenditures	2,204,020	2,555,851	2,360,673	2,404,386	2,404,386	43,713
Other Financing Sources (Uses)						
Other Financing Sources	0	0	266,385	160,098	160,098	(106,287)
Other Financing Uses	0	0	(47,451)	(47,451)	(47,451)	0
Total Other Financing Sources (Uses)	0	0	218,934	112,647	112,647	(106,287)
Net Revenues (Expenditures)	(361,641)	(588,917)	0	0	0	0
Additional Funding Support						
3500 IGS Motor Pool	361,641	588,917	0	0	0	0
Total Additional Funding Support	361,641	588,917	0	0	0	0
Staffing Positions						
Allocated Positions	8.00	9.00	9.00	9.00	9.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has increased by 7% or \$150,000 due to projected reimbursement for the increase in total fleet size based on usage and repair costs.
- The proposed revenue budget for the Other Financing Sources category has decreased by 40% or \$106,287 due to changes in local accounting practices. Special Items for reimbursement of services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 11% or \$73,856 due to increased extra-help expense and negotiated salary and benefit increases funded through charges for services to other county departments for reimbursement of usage and repair costs of motor pool fleet.
- The proposed expenditure budget for the Other Charges category has decreased by 69% or \$126,034 due to changes to local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Special Items category has decreased by 100% or \$70,000 due to changes in local accounting practices. Special Items for reimbursement of services provided to other county departments are now reflected as "Other Financing Sources."

ADDITIONAL FUNDING REQUESTS

Motor Pool submitted no additional funding requests.

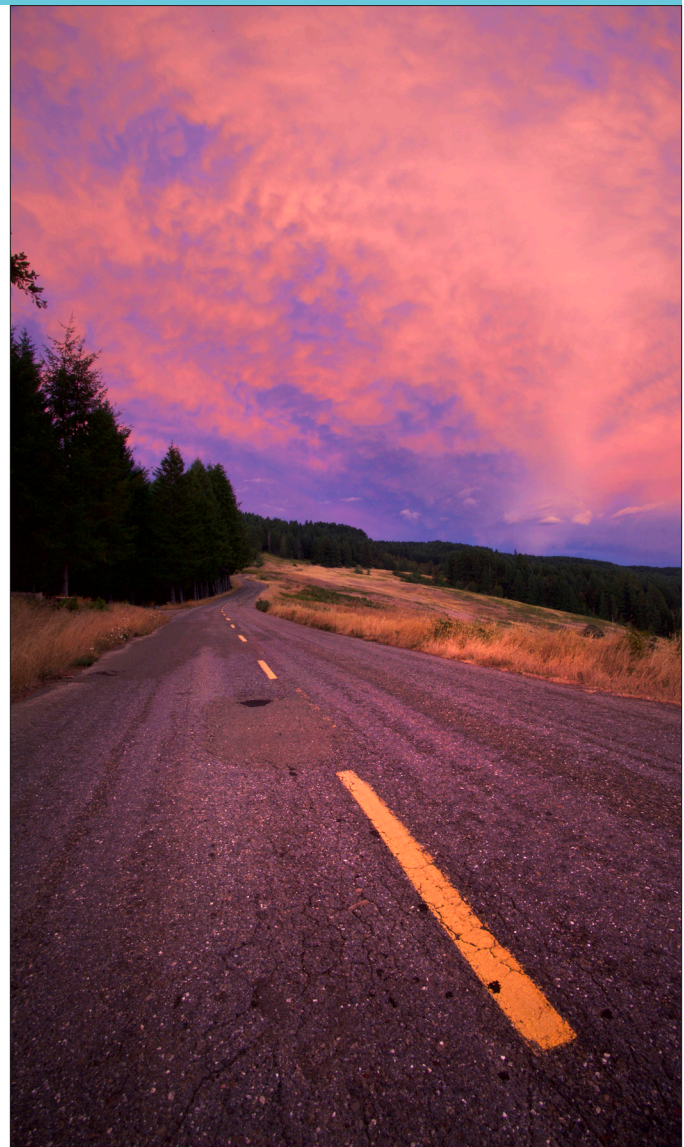
PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	1,147,634	1,334,443	1,738,716	1,956,737	1,956,737	218,021
Use of Money and Property	62,441	63,420	50,000	50,000	50,000	0
Other Revenues	0	38,283	25,000	25,000	25,000	0
Total Revenues	1,210,075	1,436,146	1,813,716	2,031,737	2,031,737	218,021
Expenditures						
Other Charges	1,009,754	1,082,763	2,236	8,637	8,637	6,401
Fixed Assets	208,157	6,506	1,811,480	2,023,100	2,023,100	211,620
Total Expenditures	1,217,911	1,089,269	1,813,716	2,031,737	2,031,737	218,021
Net Revenues (Expenditures)	7,836	(346,877)	0	0	0	0
Additional Funding Support						
3500 IGS Motor Pool	7,836	(346,877)	0	0	0	0
Total Additional Funding Support	7,836	(346,877)	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Operating Revenue & Contribution category has increased by 13% or \$218,021 due to an increase to the Depreciation Reserve of vehicles and vehicle usage.
- The proposed expenditure budget for the Other Charges category has increased by more than 100% or \$6,401 due to replacement vehicles for Motor Pool fleet services.
- The proposed expenditure budget for the Fixed Assets category has increased by 12% or \$211,620 due to the purchase of replacement vehicles for Motor Pool fleet services. Funding of \$2,023,100 is recommended for fixed assets; additional details on the proposed equipment are available in the Capital Expenditure table.



ADDITIONAL FUNDING REQUESTS

Motor Pool Reserve submitted no additional funding requests.

PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Operating Revenue & Contribution	0	0	480,000	480,000	480,000	0
Use of Money and Property	19,603	20,662	10,000	10,000	10,000	0
Charges for Current Services	2,386,193	2,898,053	2,075,000	2,075,000	2,075,000	0
Other Revenues	27,819	0	0	20,000	20,000	20,000
Total Revenues	2,433,615	2,918,715	2,565,000	2,585,000	2,585,000	20,000
Expenditures						
Salaries & Employee Benefits	965,317	885,445	944,293	997,202	997,202	52,909
Services and Supplies	1,276,028	1,156,509	1,684,041	1,670,859	1,670,859	(13,182)
Other Charges	611,246	551,661	157,699	44,495	44,495	(113,204)
Fixed Assets	212,649	0	0	0	0	0
Special Items	(132,067)	(140,764)	(14,242)	0	0	14,242
Total Expenditures	2,933,173	2,452,851	2,771,791	2,712,556	2,712,556	(59,235)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	235,855	156,620	156,620	(79,235)
Other Financing Uses	0	0	(29,064)	(29,064)	(29,064)	0
Total Other Financing Sources (Uses)	0	0	206,791	127,556	127,556	(79,235)
Net Revenues (Expenditures)	(499,558)	465,864	0	0	0	0
Additional Funding Support						
3540 Roads Heavy Equipment ISF	499,558	(465,864)	0	0	0	0
Total Additional Funding Support	499,558	(465,864)	0	0	0	0
Staffing Positions						
Allocated Positions	11.00	11.00	11.00	11.00	11.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Revenues category has increased by 100% or \$20,000 due to an anticipated increase based on actual sales of surplus heavy equipment during FY 2019-20.
- The proposed revenue budget for the Other Financing Sources category has decreased by 34% or \$79,235 due to a fixed asset purchase of new equipment in FY 2019-20 that is not anticipated in FY 2020-21.
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 6% or \$52,909 due to negotiated salary and benefit increases funded through charges for services to the Roads Fund for reimbursement of usage and repair costs of heavy equipment.
- The proposed expenditure budget for the Other Charges category has decreased by 72% or \$113,204 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Special Items category has decreased by 100% or \$14,242 due to changes in local accounting practices. "Special Items" for reimbursement of services provided to other county departments are now reflected in "Other Financing Sources."

ADDITIONAL FUNDING REQUESTS

Heavy Equipment submitted no additional funding requests.

PERSONNEL

There are no changes to personnel.



LAND USE

PROGRAM DISCUSSION BY BUDGET UNIT

The Land Use Division's mission is facilitate development by enforcing laws and regulations to protect residents and to provide for and maintain infrastructure. Land Use is responsible for review, administration and inspection of improvements required for land use projects. This budget group provides right-of-way and land acquisition services for construction and maintenance projects, manages county-owned property, maintains records, acquires agreements for borrow sites, researches right-of-way records, investigates complaints and assists other divisions as needed.

This budget group is also responsible for management and issuance of permits for activities within the public maintained road system, such as encroachment permits for driveways, parades, special events and transportation permits for oversize/overweight vehicles. This budget group provides land surveying services related to various projects and includes the County Surveyor.

The Land Use Division includes the following budget units:

1100 166 - General Fund Land Use

This budget unit evaluates projects referred to the Public Works Department from the Planning and Building Department for impacts to county-maintained infrastructure and facilities. These referrals are typically for development projects, such as residential subdivisions, apartment complexes and shopping centers with roads, drainage and associated improvements.

The purpose of this budget unit is to ensure that subdivision roads, drainage and grading infrastructure are designed and built to meet applicable county policies and codes as well as state and federal requirements. This unit also ensures that county-maintained facilities and infrastructure are not adversely impacted by development.

1100 168 - County Surveyor

This budget unit funds the required county surveyor duties. The county surveyor provides for the review and approval of corner records; legal descriptions; subdivision maps within the unincorporated county; and record of survey maps. These functions are governed by the County Subdivision Ordinance; State Government Code; and the State Business & Professions Code.

1200 322 - Roads-Right of Way

The purpose of this budget unit is to provide survey, right-of-way, and property management services that meet state and federal regulations. This unit also ensures that activities by non-county entities within the public maintained road system do not negatively impact infrastructure or the public.

This program supports the Board of Supervisors' Strategic Framework by enforcing laws and regulations to protect residents and providing for and maintaining infrastructure.



- Provided for and maintained infrastructure with the purchase and implementation of Robotic Total Station.
 - Invested in county employees by a county Surveyor receiving Surveyor of the Year award from the County Engineer's Association. This award was included in the National Survey Week proclamation by the Board of Supervisors inviting civic engagement and awareness of available services.
- Provide for and maintain infrastructure by continuing to acquire right of way for various road improvement projects; vacating unnecessary right of ways; and managing real property.
 - Enforce laws and regulations to protect residents by continuing to review and approve Record of Surveys, subdivision maps, lot line adjustments, and other legal documents to be recorded/filed in the office of the County Recorder.
 - Provide for and maintain infrastructure by continuing to issue transportation permits, special event permits, and encroachment permits for activities and improvements to the county-maintained road system.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	461,440	464,375	524,660	523,400	523,400	(1,260)
Other Revenues	276	703	23	23	23	0
Total Revenues	461,716	465,078	524,683	523,423	523,423	(1,260)
Expenditures						
Salaries & Employee Benefits	431,256	535,048	591,398	613,835	613,835	22,437
Services and Supplies	87,364	108,928	177,031	44,667	44,667	(132,364)
Other Charges	77,388	51,881	31,172	57,846	57,846	26,674
Special Items	(1,331)	(4)	(2,000)	0	0	2,000
Total Expenditures	594,677	695,853	797,601	716,348	716,348	(81,253)
Other Financing Sources (Uses)						
Other Financing Uses	0	24,963	0	(15,249)	(15,249)	(15,249)
General Fund Contribution	0	0	272,918	208,174	208,174	(64,744)
Total Other Financing Sources (Uses)	0	24,966	272,918	192,925	192,925	(79,993)
Net Revenues (Expenditures)	(132,961)	(205,809)	0	0	0	0
Additional Funding Support						
1100 General Fund	132,961	205,810	0	0	0	0
Total Additional Funding Support	132,961	205,810	0	0	0	0
Staffing Positions						
Allocated Positions	5.00	5.00	5.00	5.00	5.00	0.00

SIGNIFICANT CHANGES

- The proposed General Fund Contribution has decreased by 24% or \$64,744 due to a one-time supplemental General Fund request approved in FY 2019-20 for insurance increases.
- The proposed expenditure budget for the Services and Supplies category has decreased by 75% or \$132,364 due to an anticipated decrease in insurance charges for FY 2020-21.
- The proposed expenditure budget for the Other Charges category has increased by 86% or \$26,674 due to anticipated increases to ADA cost allocation charges for FY 2020-21.
- The proposed revenue budget for the Other Financing Uses category has increased by 100% or \$15,249 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Uses" as opposed to "Other Charges."

ADDITIONAL FUNDING REQUESTS

Land Use submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	100,351	73,372	81,400	89,000	89,000	7,600
Total Revenues	100,351	73,372	81,400	89,000	89,000	7,600
Expenditures						
Services and Supplies	2,648	4,278	5,500	4,500	4,500	(1,000)
Other Charges	82,758	88,344	93,816	0	0	(93,816)
Fixed Assets	0	0	59,000	0	0	(59,000)
Total Expenditures	85,406	92,622	158,316	4,500	4,500	(153,816)
Other Financing Sources (Uses)						
Other Financing Uses	0	26,861	0	(153,311)	(103,311)	(103,311)
General Fund Contribution	0	0	76,916	68,811	18,811	(58,105)
Total Other Financing Sources (Uses)	0	26,861	76,916	(84,500)	(84,500)	(161,416)
Net Revenues (Expenditures)	14,945	7,611	0	0	0	0
Additional Funding Support						
1100 General Fund	(14,945)	(7,611)	0	0	0	0
Total Additional Funding Support	(14,945)	(7,611)	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has increased by 9% or \$7,600 due to an anticipated increase in charges for services based on the purchase of a new survey Robotic Totals Station and Controller.
- The proposed expenditure budget for the Other Financing Uses category has increased by 100% or \$103,311 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Uses" as opposed to "Other Charges."
- The proposed General Fund Contribution has decreased by 79% or \$58,105 due to a one-time supplemental request approved in FY 2019-20 for the purchase of a robotic totals station.
- The proposed expenditure budget for the Other Charges category has decreased by 100% or \$93,816 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources" as opposed to "Other Charges."
- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$59,000 due to a one-time allocation to purchase updated survey equipment in FY 2019-20.

ADDITIONAL FUNDING REQUESTS

County Surveyor submitted the following additional funding requests: \$50,000 for the portion of staffing costs associated with County Surveyor mandated services that are not covered by fee revenue. These services include map checking, document review, indexing of recorded and unrecorded maps, maintaining the County Surveyor's Library and public research requests.

This request is not recommended at this time. While this request has merit it did not meet a priority level that allowed for it to be funded based on available financial resources.

PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Licenses and Permits	81,476	103,051	92,866	92,866	92,866	0
Charges for Current Services	164,485	121,096	127,000	0	0	(127,000)
Other Revenues	5,468	10,554	3,000	3,000	3,000	0
Total Revenues	251,429	234,701	222,866	95,866	95,866	(127,000)
Expenditures						
Salaries & Employee Benefits	536,404	585,474	745,958	762,044	762,044	16,086
Services and Supplies	46,861	49,080	76,853	61,051	61,051	(15,802)
Other Charges	242,220	308,820	377,431	169,647	169,647	(207,784)
Fixed Assets	0	0	59,000	7,500	7,500	(51,500)
Total Expenditures	825,485	943,374	1,259,242	1,000,242	1,000,242	(259,000)
Other Financing Sources (Uses)						
Other Financing Sources	0	5,235	1,054,484	922,484	922,484	(132,000)
Other Financing Uses	0	(8,732)	(18,108)	(18,108)	(18,108)	0
Total Other Financing Sources (Uses)	0	(3,497)	1,036,376	904,376	904,376	(132,000)
Net Revenues (Expenditures)	(574,056)	(712,170)	0	0	0	0
Additional Funding Support						
1200 Roads	574,056	712,170	0	0	0	0
Total Additional Funding Support	574,056	712,170	0	0	0	0
Staffing Positions						
Allocated Positions	9.00	9.00	7.00	7.00	7.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has decreased by 100% or \$127,000 due to changes in local accounting practices. Charges for services are now reflected as “Other Financing Sources.”
- The proposed revenue budget for the Other Financing Sources category has decreased by 13% or \$132,000 due to a one-time purchase of survey equipment budgeted in FY 2019-20.
- The proposed expenditure budget for the Services and Supplies category has decreased by 21% or \$15,802 due to decreased office expenses in the operating budget to cover negotiated increases to salary & benefit costs.
- The proposed expenditure budget for the Other Charges category has decreased by 55% or \$207,784 due to changes in local accounting practices. Intrafund transfers are now reflected as “Other Financing Sources” as opposed to “Other Charges.”
- The proposed expenditure budget for the Fixed Assets category has decreased by 87% or \$51,500 due to the one time purchase of survey

equipment budgeted in FY 2019-20. Funding of \$7,500 is recommended for fixed assets; additional details on the proposed equipment are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Roads-Right of Way submitted no additional funding requests.

PERSONNEL

There are no changes to personnel.



NATURAL RESOURCES

PROGRAM DISCUSSION BY BUDGET UNIT

The Natural Resources Planning Division (NRP) implements programs for integrated water resource management and natural hazard adaptation and resiliency.

Humboldt County serves as the regional grant administrator for the North Coast Resource Partnership (NCRP) which was initiated in 2004 in collaboration with the counties of Sonoma, Modoc, Mendocino, Trinity, Del Norte and Siskiyou. On behalf of the NCRP, the County of Humboldt NRP executes and administers Proposition 84, Proposition 1 water bond and California Climate Investments (CCI) funded implementation and planning grant agreements, as well as grant agreements supported by other sources. The NRP Division also provides support to the Humboldt County Fire Safe Council, maintains the Humboldt County Community Wildfire Protection Plan, and implements programs to benefit community and natural resource wildfire resiliency and hazard mitigation.

This program includes the following budget unit:

1720 289 - Natural Resources

The budget unit consists of multiple, multi-year grants that are used to convey funding to sub grantees for planning and project implementation. Grant funds and General Funds have also been used to support county administration of grant agreements, management of sub grantees and contractors, and the pursuit of additional project funding.

Support of Proposition 84 grant funded projects will continue through FY 2020-21. The budget includes three Proposition 84 project grants which have, over the course of their respective terms, supported nearly 50 infrastructure and restoration projects throughout the north coast region. Twenty additional NCRP projects have been selected for funding through round one of the Proposition 1 implementation program. Agreements with these new project proponents will be administered by NRP staff over the next three or more years.

The NRP will continue to manage a disadvantaged

community and tribal involvement planning program which will continue to provide technical assistance to tribes and economically disadvantaged and underrepresented communities to help increase their involvement with the NCRP and associated funding opportunities. In addition, the NRP is acting, on behalf of the NCRP, as the grant administrator and project manager for the California Climate Investments (CCI) funded Regional Forest and Fire Capacity (RFFC) grant. The RFFC program intends to increase regional capacity to prioritize, develop, and implement projects that improve forest health and fire resilience, facilitate greenhouse gas reductions, and increase carbon sequestration in forests throughout the north coast.

The Humboldt County Board of Supervisors also periodically authorizes county-wide planning efforts and implementation programs to address mitigation of natural hazards in collaboration with other public agencies and private sector participants. The Board appoints members to the Humboldt County Fire Safe Council to provide guidance for wildfire mitigation programs. The NRP provides staffing to administer and manage grant opportunities, lead the development of plans and plan updates, and supports the activities of local fire safe councils and Firewise Communities. Funding for hazard mitigation programs has been awarded from multiple state and federal grant programs, as well as Secure Rural Schools Title III county funds.

This program supports the Board of Supervisors' Strategic Framework by seeking outside funding sources to benefit Humboldt County needs, creating opportunities for improved safety and health, protecting vulnerable populations, providing for and maintaining infrastructure, managing our resources to ensure sustainability of services, facilitating public/private partnerships to solve problems, building inter-jurisdictional and regional cooperation, advancing local interests in natural resource discussions, inviting civic engagement and awareness of available services, and facilitating the establishment of local revenue sources to address local needs.



- Facilitated public/private partnerships to solve problems by continued funding and administration of NCRP water and wastewater infrastructure, water quality improvement, and water supply reliability projects.
 - Facilitated public/private partnerships to solve problems and created opportunities for improved safety and health, and engaged new partners by maintaining in good standing and successfully launching the \$4.25 million NCRP Regional Forest and Fire Capacity program.
 - Protected vulnerable populations, engaged new partners, invited civic engagement and awareness of available services, supported the self-reliance of citizens, and created opportunities for improved safety and health by maintaining and implementing the 2019 Humboldt County Community Wildfire Protection Plan (CWPP).
 - Created opportunities for improved safety and health through staff involvement in the long-term planning effort with the Fire Chiefs' Association to develop options and advocated for fire entities in need of assistance with annexation and reorganization efforts to sync service areas with jurisdictional boundaries and develop more diverse revenue portfolios.
- Manage resources to ensure sustainability of services by completing all NCRP and county grant projects.
 - Protect vulnerable populations, engage new partners, support the self-reliance of citizens, and create opportunities for improved safety and health, by continuing to administer and implement California Fire Safe Council and CAL FIRE grants.
 - Build inter-jurisdictional and regional cooperation by continuing to implement the California Natural Resources Agency and Department of Conservation funded Regional Forest and Fire Capacity Program multi-year block grant.
 - Provide for and maintain infrastructure by continuing to seek outside funding sources and pursue projects that benefit Humboldt County watersheds, water, wastewater infrastructure and that implement the Humboldt County Community Wildfire Protection Plan.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Use of Money and Property	36	57	0	0	0	0
Other Governmental Agencies	5,682,747	7,602,279	11,823,385	20,311,000	20,311,000	8,487,615
Charges for Current Services	8,998	24,673	15,000	0	0	(15,000)
General Fund Contribution	0	20,000	20,000	20,000	20,000	0
Total Revenues	5,691,781	7,647,009	11,858,385	20,331,000	20,331,000	8,472,615
Expenditures						
Salaries & Employee Benefits	403,038	388,620	402,699	406,660	406,660	3,961
Services and Supplies	40,774	46,688	136,510	20,975,807	20,975,807	20,839,297
Other Charges	5,345,028	8,452,067	11,389,176	23,533	23,533	(11,365,643)
Special Items	(14,149)	(6,829)	(20,000)	(20,000)	(20,000)	0
Total Expenditures	5,774,691	8,880,546	11,908,385	21,386,000	21,386,000	9,477,615
Other Financing Sources (Uses)						
Other Financing Sources	0	797,108	50,000	1,055,000	1,055,000	1,005,000
Total Other Financing Sources (Uses)	0	797,108	50,000	1,055,000	1,055,000	1,005,000
Net Revenues (Expenditures)	(82,910)	(436,429)	0	0	0	0
Additional Funding Support						
1720 Northcoast Resource Partnership	82,910	436,429	0	0	0	0
Total Additional Funding Support	82,910	436,429	0	0	0	0
Staffing Positions						
Allocated Positions	4.00	4.00	4.00	4.00	4.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Governmental Agencies category increased by 72% or \$8,487,615 due to a new revenue source awarded by the Department of Water Resources (DWR) and funded by a Proposition 1, Round 1 Integrated Regional Water Management Grant.
- The proposed revenue budget for the Charges for Current Services category decreased by 100% or \$15,000 due to changes in local accounting practices. Charges for services provided to other county departments are now reflected in "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category increased by more than 100% or \$1,005,000 due to an estimated State Forest & Fire Capacity advance payment that will be deposited into a trust account and transferred in as expenditures are incurred.
- The proposed expenditure budget for the Services & Supplies category has increased by more than 100% or \$20,839,297 due to changes in local accounting practices. Professional Services for grants are now reflected as "Services and Supplies," as opposed to "Other Charges."

- The proposed expenditure budget for the Other Charges category has decreased by 99% or \$11,365,643 due to changes in local accounting practices. Expenditures for grants are now reflected as "Services and Supplies," as opposed to "Other Charges."

ADDITIONAL FUNDING REQUESTS

Natural Resources submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



PARKS AND TRAILS

PROGRAM DISCUSSION BY BUDGET UNIT

The Parks and Trails Division provides for operation, maintenance, management and project development for the County park and trail system. County Parks and Trails comprise 16 park sites, the five-mile Hammond Coastal Trail and the 1,000-acre McKay Community Forest. Public Works takes a leadership role in advancing regional trails such as the Humboldt Bay Trail and Annie & Mary Trail.

This budget grouping includes the following budget units:

1100 713 - Parks & Recreation

The baseline budget for Parks & Recreation is funded primarily through fee revenue (camping and day-use fees) and the county General Fund. Four of the 16 county parks have day-use fees and five parks have campgrounds with associated fees.

Parks staff administer fee collection and monitor for appropriate use. Maintenance duties include facility cleaning and repair, waste and wastewater services, stocking supplies, vegetation management, tree trimming, grounds keeping, and vandalism abatement. The Parks Division issues permits and administers special events and commercial filming at park facilities, and coordinates with federal and state agencies and local organizations on resource management issues. Due to staffing and budget constraints, the ability to implement facility enhancement projects, restoration activities, expansion and preventative maintenance is limited. Facility maintenance and equipment replacement continue to be deferred. Through the Americans with Disabilities Act (ADA) compliance effort county parks have received facility modifications and improvements to bring county parks into compliance with ADA. Parks, in this effort to date, include Freshwater Park, Clam Beach Park, A.W. Way Park and Jimmy Smith Fields Landing Boat Launching Facility. ADA modifications and improvements are included in the County Administrative Office, ADA Compliance budget (3552-152).

1710 715 - Bicycles & Trailways

The Bicycles & Trailways budget funds maintenance and other non-reimbursable work along with grant-funded work to develop trail projects. Historically the baseline budget for Bicycles & Trailways has been funded through the Transportation Development Act (TDA).

1710 716 - McKay Community Forest

The long-term financing plan for the McKay Community Forest is to use revenues from timber harvests to cover operating costs. Revenues will not cover expenditures for approximately the first 20 to 30 years of operation (due to the need for building a forest management program and reinvesting in infrastructure), resulting in the need to borrow funds to cover initial costs. This budget unit includes a \$226,600 loan from the General Fund.

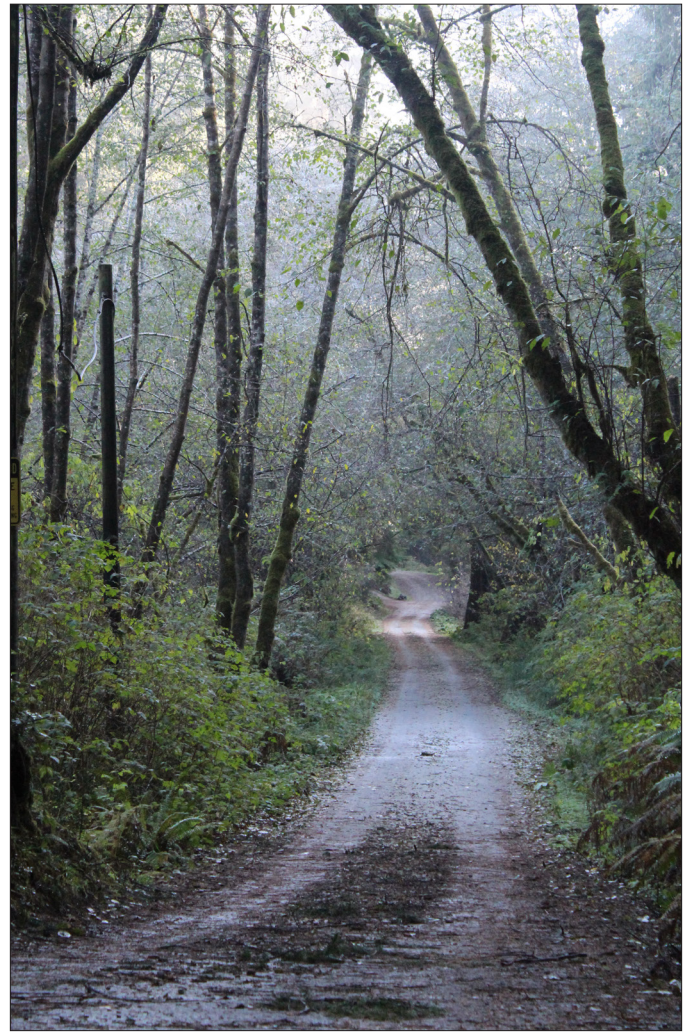
This program supports the Board's Strategic Framework by providing for and maintaining infrastructure, creating opportunities for improved safety and health, providing community-appropriate levels of service, managing our resources to ensure sustainability of services, fostering transparent, accessible, welcoming and user-friendly levels of services, facilitating public/private partnerships to solve problems, and building inter-jurisdictional and regional cooperation.





- Created opportunities for improved safety and health by submitting permit applications and completing the 60% design for the Humboldt Bay Trail South project between Eureka and Arcata, with construction planned to begin in 2021.
- Created opportunities for improved safety and health by acquiring permits and completing construction bid documents for the Manila Highway 255 Shared Use Path Project to construct a half-mile path between Dean Street/Pacific Avenue and Carlson Road, with construction planned to begin in late summer 2020.
- Created opportunities for improved safety and health by completing the final McKay Community Forest Trail Plan and associated environmental study report.
- Provided for and maintained infrastructure by completing a two-year project with the California Conservation Corps on vegetation management and site preparation. Closed escrow (pending) on Phase 2 expansion of 197 acres adjacent to the southwest portion of the community forest near Ridgewood Heights.
- Facilitated public/private partnerships to solve problems and created opportunities for improved safety and health by applying for funds to implement the Annie & Mary Trail Phase 2 project between Blue Lake and Glendale, in coordination with Caltrans and Friends of the Annie & Mary Trail.
- Facilitated public/private partnerships to solve problems by coordinating with Caltrans and the Humboldt County Association of Governments to establish an ad hoc committee supporting development of the Active Transportation Plan for Caltrans, District 1.
- Provided for and maintained infrastructure by operating, maintaining and repairing facilities at county parks and trails with an emphasis on ensuring safe conditions and managing for appropriate use.

- Provide for and maintain infrastructure by acquiring right-of-way and permits, and complete the final design phase for the Humboldt Bay Trail South project to support awarding the construction contract in 2021.
- Create opportunities for improved safety and health by completing construction of the Manila Highway 255 Shared Use Path project.
- Create opportunities for improved safety and health and foster transparent, accessible welcoming and user-friendly services by opening the McKay Community Forest for public access and initiating trail-building.
- Manage resources to ensure sustainability of services by initiating preparation of a Forest Stewardship Plan and non-industrial timber management plan for the McKay Community Forest.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Licenses and Permits	527	2,652	1,650	1,150	1,150	(500)
Other Governmental Agencies	55,604	2,294	1,500	1,500	1,500	0
Charges for Current Services	501,109	508,730	485,000	435,000	435,000	(50,000)
Other Revenues	1,983	1,055	37,216	36,000	36,000	(1,216)
Total Revenues	559,223	514,731	525,366	473,650	473,650	(51,716)
Expenditures						
Salaries & Employee Benefits	458,852	499,821	590,561	602,638	602,638	12,077
Services and Supplies	270,298	367,042	251,660	270,571	270,571	18,911
Other Charges	61,458	63,677	39,217	32,910	32,910	(6,307)
Fixed Assets	16,272	0	32,000	0	0	(32,000)
Total Expenditures	806,880	930,540	913,438	906,119	906,119	(7,319)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	0	25,000	25,000	25,000
General Fund Contribution	0	0	388,072	407,469	407,469	19,397
Total Other Financing Sources (Uses)	0	0	388,072	432,469	432,469	44,397
Net Revenues (Expenditures)	(247,657)	(415,809)	0	0	0	0
Additional Funding Support						
1100 General Fund	247,657	415,809	0	0	0	0
Total Additional Funding Support	247,657	415,809	0	0	0	0
Staffing Positions						
Allocated Positions	6.00	7.00	7.00	7.00	7.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has decreased by 10% or \$50,000 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 100% or \$25,000 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed budget for the General Fund Contribution has increased by 5% or \$19,397 due to the revenue distribution methodology for General Fund departments, which allocated a 5% increase-based on FY 2019-20 General Fund allocations.
- The proposed expenditure budget for the Services and Supplies category has increased by 8% or \$18,911 due to anticipated increases to Maintenance-Structures for replacement of park structures such as picnic tables and fire pits and general trail maintenance.
- The proposed expenditure budget for the Other Charges category has decreased by 16% or \$6,307 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$32,000 due to the purchase of a new truck in FY 2019-20.

ADDITIONAL FUNDING REQUESTS

Parks & Recreation submitted no additional funding requests.

PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	0	65,000	0	0	0	0
Use of Money and Property	3,878	1,601	3,500	3,500	3,500	0
Other Governmental Agencies	751,425	371,238	2,540,000	3,577,000	3,577,000	1,037,000
Other Revenues	15,000	0	91,941	39,872	39,872	(52,069)
Total Revenues	770,303	437,839	2,635,441	3,620,372	3,620,372	984,931
Expenditures						
Services and Supplies	17,488	25,989	42,627	3,542,800	3,542,800	3,500,173
Other Charges	57,267	68,094	40,588	346	346	(40,242)
Fixed Assets	828,748	355,555	2,545,000	0	0	(2,545,000)
Total Expenditures	903,503	449,638	2,628,215	3,543,146	3,543,146	914,931
Other Financing Sources (Uses)						
Other Financing Uses	603	(603)	(7,226)	(77,226)	(77,226)	(70,000)
Total Other Financing Sources (Uses)	603	(603)	(7,226)	(77,226)	(77,226)	(70,000)
Net Revenues (Expenditures)	(132,597)	(12,402)	0	0	0	0
Additional Funding Support						
1710 Forest Resources and Recreation	133,200	12,402	0	0	0	0
Total Additional Funding Support	133,200	12,402	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Governmental Agencies category has increased by 41% or \$1,037,000 due to an anticipated increase to the state grant funding for the Manila Bikepath.
- The proposed revenue budget for the Other Revenues category has decreased by 57% or \$52,069 due to increased grant revenue reducing the need to transfer trust fund monies.
- The proposed revenue budget for the Other Financing Uses category has increased by 100% or \$70,000 due to changes in local accounting practices. Intrafund transfers are now reflected in "Other Financing Uses" as opposed to "Other Charges."
- The proposed expenditure budget for the Services and Supplies category has increased by 83% or \$3,500,173 due to changes in local accounting practices. Capital Projects charges are now reflected in "Services and Supplies" as opposed to the "Fixed Assets" category.
- The proposed expenditure budget for the Other Charges category has decreased by 99%

or \$40,242 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Uses."

- The proposed expenditure budget for the Fixed Assets category has decreased by 100% or \$2,545,000 due to changes in local accounting practices. Capital Projects charges are now reflected in "Services and Supplies." Funding of \$3,540,000 is recommended for capital projects; additional details on the proposed projects are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Bicycles & Trailways submitted no additional funding requests.

PERSONNEL

There are no personnel changes.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Other Governmental Agencies	175,375	0	874,382	0	0	(874,382)
Other Revenues	99,181	4,311	604,049	2,500	2,500	(601,549)
Total Revenues	274,556	4,311	1,478,431	2,500	2,500	(1,475,931)
Expenditures						
Services and Supplies	29,911	14,378	83,400	154,100	154,100	70,700
Other Charges	58,612	77,312	35,031	0	0	(35,031)
Fixed Assets	186,033	68,719	1,360,000	0	0	(1,360,000)
Total Expenditures	274,556	160,409	1,478,431	154,100	154,100	(1,324,331)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	0	151,600	151,600	151,600
Total Other Financing Sources (Uses)	0	0	0	151,600	151,600	151,600
Net Revenues (Expenditures)	0	(156,098)	0	0	0	0
Additional Funding Support						
1710 Forest Resources and Recreation	0	156,098	0	0	0	0
Total Additional Funding Support	0	156,098	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Governmental Agencies category has decreased by 100% or \$874,382 due to one-time grant funding in FY 2019-20 for the McKay Community Forest Phase II acquisition of approximately 197 acres.
- The proposed revenue budget for the Other Revenues category has decreased by 99% or \$601,549 due to one-time funding in FY 2019-20 to assist with the purchase of the McKay Trail. Additionally, due to changes in local accounting practices, interfund loans are now reflected as "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 100% or \$151,600 due to changes in local accounting practices. Interfund loans are now reflected as "Other Financing Sources" as opposed to "Other Revenues". The increase to the interfund loan request will cover additional labor for patrols and forest planning, as well as the cost of contracting with a forester to develop a timber harvest plan and supplies and materials for trail building. This loan is a General Fund contribution.
- The proposed expenditure budget for the Services & Supplies category has increased by

85% or \$70,700 due to an anticipated increase to the cost of contracting with a forester to develop a timber harvest plan and supplies and materials for trail building.

- The proposed expenditure budget for the Other Charges category has decreased by 100% or \$35,031 due to changes in local accounting practices. Intrafund transfers are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Fixed Assets category decreased by 100% or \$1,360,000 due to the one-time property acquisition of the McKay Trail in FY 2019-20.

ADDITIONAL FUNDING REQUESTS

McKay Community Forest submitted no additional funding requests

PERSONNEL

There are no personnel changes.



ROADS

PROGRAM DISCUSSION BY BUDGET UNIT

Roads provides for the construction, maintenance, and administration of county roads. Functions related to the Director of Public Works are mandated by Government Code Section 24000. The construction and maintenance of county roads falls under the authority of the State of California Streets and Highways Code and Vehicle Code, the United States Surface Transportation Act (enforced by the Federal Highways Administration), and policies established by state and federal action to protect the health and safety of the motorist (liability standard).

The Roads Division includes the following budget units:

1200 320 - Roads Business

The Roads Business Division provides administrative, accounting and clerical support for the Public Works Department. This includes tracking project costs, processing billings for reimbursement, managing the department's cost accounting system, entering timecards for cost tracking, processing vendor invoices for payment, calculating equipment rates and indirect cost rates. The division handles all solid waste agreements covering the unincorporated areas of the county. Staff submit the annual Transportation Development Act claim to the Humboldt County Association of Governments for allocation of funds to transit operators and manages transit service agreements. The division handles all federal and state audit reviews for Public Works.

1200 321 - Roads Engineering

The Engineering Division designs roads, bridges, parks and airport facilities, and oversees design work done by consulting engineers. Work performed by this unit that is not related to county-maintained roads is funded by outside revenue (e.g., airports and parks). The division is responsible for inspecting projects during construction to assure compliance with the design plans and specifications and good engineering practices.

1200 325 - Roads Maintenance

The Road Maintenance Division performs routine maintenance for all county roads and bridges. The division provides disaster response during storms and other emergency events and provides dispatch services for the Public Works Department. This provides safe roads for the citizens of Humboldt County

1200 331 - Roads Natural Resources

The Natural Resources Division performs environmental analysis and permitting for Public Works projects and operations. The division manages environmental regulatory compliance and coordinates with Public Works management and staff on environmental practices and resource management.

1200 888 - Roads General Purpose Revenues

This budget unit collects Roads Fund revenue. Funding comes from a variety of sources, including property taxes, state highway users tax, vehicle license fees, and other state and federal funding. Expenditures are made through the various Roads Fund budget units.

1200 990 - Roads Contingency

This budget unit serves as an additional appropriation from which funds can be transferred to operating units for needs not anticipated at the time of budget adoption.

This program supports the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure, providing community-appropriate levels of service, advancing local interests in natural resource discussions, and managing our resources to ensure sustainability of services.



- Provided for and maintained infrastructure with the help of an On-Call Bridge and Structural consultant preparing plans and specifications for the Bridge Preventative Maintenance Program.
 - Provided for and maintained infrastructure by acquiring two On-Call Consultant contracts to expedite the processing of designs and surveys for the 2017 and 2019 storm damage repair projects.
 - Provided for and maintained infrastructure by increasing the Public Works Maintenance chip seal program from previous years. Acquired replacement equipment and increased personnel to allow for more maintenance to be accomplished.
 - Provided for and maintained infrastructure by repairing of storm damage sites from the 2017 and 2019 disasters on various roads throughout the county.
 - Built inter-jurisdictional and regional cooperation by working cooperatively with the state to keep Briceland Thorne Road open during a culvert failure in State Parks.
 - Enforced laws and regulations to protect residents, created opportunities for improved safety and health, and provided for and maintained infrastructure by completing and certifying approximately 145 ADA compliant curb ramps in various locations throughout the county.
- Provide for and maintain infrastructure by continuing to design and construct 2017 and 2019 storm damage repairs for multiple road sites.
 - Provide for and maintain infrastructure by preparing plans and specifications for safe routes to schools on McKinleyville Ave.
 - Provide for and maintain infrastructure by constructing the bridge replacement on Pine Hill Road at Swain's Slough.
 - Provide for and maintain infrastructure by preparing 30 miles of road for chip seal and make enough chips to be used on the same 30 miles.
 - Enforce laws and regulations to protect residents, create opportunities for improved safety and health, and provide for and maintain infrastructure with the development and implementation of the Humboldt County Maintained Roads ADA Compliance Plan for county-owned and maintained public rights of way.
 - Enforce laws and regulations to protect residents, create opportunities for improved safety and health, and provide for and maintain infrastructure by completing and certifying 200 ADA compliant curb ramps in FY 2020-21.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Other Governmental Agencies	0	19	0	0	0	0
Charges for Current Services	230,677	277,968	300,000	0	0	(300,000)
Other Revenues	69,879	615	105	400	400	295
Total Revenues	300,556	278,602	300,105	400	400	(299,705)
Expenditures						
Salaries & Employee Benefits	886,217	978,431	1,015,632	1,175,982	1,175,982	160,350
Services and Supplies	89,042	92,725	109,737	123,956	123,956	14,219
Other Charges	147,757	108,389	116,488	144,663	144,663	28,175
Fixed Assets	0	0	0	12,000	12,000	12,000
Total Expenditures	1,123,016	1,179,545	1,241,857	1,456,601	1,456,601	214,744
Other Financing Sources (Uses)						
Other Financing Sources	0	0	1,008,530	1,522,979	1,522,979	514,449
Other Financing Uses	0	(36,048)	(66,778)	(66,778)	(66,778)	0
Total Other Financing Sources (Uses)	0	(36,048)	941,752	1,456,201	1,456,201	514,449
Net Revenues (Expenditures)	(822,460)	(936,991)	0	0	0	0
Additional Funding Support						
1200 Roads	822,460	936,991	0	0	0	0
Total Additional Funding Support	822,460	936,991	0	0	0	0
Staffing Positions						
Allocated Positions	11.00	10.00	10.00	12.00	12.00	2.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has decreased by 100% or \$300,000 due to changes in local accounting practices. Road Labor charges for services provided to other county departments are now reflected in "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 51% or \$514,449 due to changes in local accounting practices. Road Labor charges are now reflected in "Other Financing Sources." In addition, there is an anticipated increase in the use of fund balance.
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 13% or \$160,350 due to staff being moved to Roads Administration in FY 2019-20 and the addition of 1.0 FTE Administrative Analyst position. (Staffing changes will be funded through anticipated increases in property tax revenue.)
- The proposed expenditure budget for the Services and Supplies category has increased by 13% or \$14,219 due to increased cost for annual maintenance of software and replacement computers.
- The proposed expenditure budget for the Other Charges category has increased by 24%

or \$28,175 due to the department's share of Information Technology and ADA cost allocation charges.

- The proposed expenditure budget for the Fixed Asset category has increased by 100% or \$12,000 due to a replacement of the Public Works' network server. Funding of \$12,000 is recommended for fixed assets; additional details on the proposed equipment is available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Roads Administration submitted no additional funding requests.

PERSONNEL

An increase of 1.0 FTE is proposed. The increase will assist with project billing to help the department meet new requirements from the Federal Emergency Management Agency (FEMA) regarding increased reporting requirements. Staffing changes will be funded through anticipated increases in property tax revenue. In addition, during FY 2019-20 1.0 FTE Public Works Dispatcher was allocated, causing an increase in 2.0 FTE to be reflected over the prior year adopted allocation.

Allocate
1.0 Administrative Analyst

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	220	113	0	0	0	0
Other Governmental Agencies	5,962,578	9,985,532	15,275,000	15,275,000	15,275,000	0
Charges for Current Services	184,121	335,168	15,000	5,000	5,000	(10,000)
Other Revenues	0	15	30	30	30	0
Other Financing Sources	0	0	646,817	0	0	(646,817)
Total Revenues	6,146,919	10,320,828	15,936,847	15,280,030	15,280,030	(656,817)
Expenditures						
Capital Contracts	3,995,686	5,762,307	3,501,345	0	0	(3,501,345)
Salaries & Employee Benefits	1,143,113	1,142,102	1,448,576	1,598,511	1,598,511	149,935
Services and Supplies	2,255,468	4,925,549	11,153,287	13,030,812	13,030,812	1,877,525
Other Charges	79,153	9,420	32,251	1,126	1,126	(31,125)
Total Expenditures	7,473,420	11,839,378	16,135,459	14,630,449	14,630,449	(1,505,010)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	343,193	0	0	(343,193)
Other Financing Uses	0	(102,662)	(144,581)	(649,581)	(649,581)	(505,000)
Total Other Financing Sources (Uses)	0	(102,662)	198,612	(649,581)	(649,581)	(848,193)
Net Revenues (Expenditures)	(1,326,501)	(1,621,212)	0	0	0	0
Additional Funding Support						
1200 Roads	1,326,501	1,621,212	0	0	0	0
Total Additional Funding Support	1,326,501	1,621,212	0	0	0	0
Staffing Positions						
Allocated Positions	13.00	13.00	12.00	14.00	14.00	2.00

SIGNIFICANT CHANGES

- The proposed revenue budget for Charges for Current Services category has decreased by 67% or \$10,000 due to changes in local accounting practices. Staff time charges for services provided to other county departments are now reflected in "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources has decreased by 100% or \$646,817 due to a decrease in the use of fund balance.
- The proposed expenditure budget for the Capital Contracts category has decreased by 100% or \$3,501,345 due to changes in local accounting practices. "Capital Contracts" are now reflected in "Services and Supplies."
- The proposed expenditure budget for the Salaries and Employee Benefits category has increased by 10% or \$149,935 due to the addition of 1.0 Associate Engineer I/II and 1.0 Administrative Analyst in FY 2019-20.
- The proposed expenditure budget for the Services & Supplies category has increased by 17% or \$1,877,525 due to changes in local accounting practices. "Capital Contracts" are now reflected in "Services and Supplies."
- The proposed expenditure budget for the Other Charges category has decreased by 97% or \$31,125 due to a decrease in ADA cost allocation charges.
- The proposed revenue budget for the Other Financing Sources has decreased by 100% or \$348,193 due to a decrease in the use of fund balance.
- The proposed revenue budget for the Other Financing Uses category has increased by more than 100% or \$505,000 due to anticipated transfer in from the Roads Fund for work completed on storm damage related projects.
- Funding of \$12,097,200 is recommended for capital projects; additional details on the proposed projects are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Roads Engineering submitted no additional funding requests.

PERSONNEL

There are no personnel changes, however during FY 2019-20 1.0 FTE Associate Engineer I/II and 1.0 FTE Administrative Analyst were allocated, causing an increase in 2.0 FTE to be reflected over the prior year adopted allocation.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	138,684	112,480	74,000	4,000	4,000	(70,000)
Other Revenues	12,706	25,049	5,000	5,000	5,000	0
General Fund Contribution	0	0	547,060	0	0	(547,060)
Total Revenues	151,390	137,529	626,060	9,000	9,000	(617,060)
Expenditures						
Salaries & Employee Benefits	4,558,292	4,609,707	5,787,897	5,800,683	5,800,683	12,786
Services and Supplies	3,974,191	5,428,499	6,055,031	7,008,291	7,008,291	953,260
Other Charges	226,317	288,932	200,988	101,486	101,486	(99,502)
Fixed Assets	16,655	134,352	55,000	161,000	161,000	106,000
Total Expenditures	8,775,455	10,461,490	12,098,916	13,071,460	13,071,460	972,544
Other Financing Sources (Uses)						
Other Financing Sources	0	0	11,560,792	13,150,396	13,150,396	1,589,604
Other Financing Uses	0	(49,148)	(87,936)	(87,936)	(87,936)	0
Total Other Financing Sources (Uses)	0	(49,148)	11,472,856	13,062,460	13,062,460	1,589,604
Net Revenues (Expenditures)	(8,624,065)	(10,373,109)	0	0	0	0
Additional Funding Support						
1200 Roads	8,624,065	10,373,109	0	0	0	0
Total Additional Funding Support	8,624,065	10,373,109	0	0	0	0
Staffing Positions						
Allocated Positions	86.00	85.00	72.00	71.00	71.00	(1.00)

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services has decreased by 95% or \$70,000 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected in "Other Financing Sources."
- The proposed General Fund Contribution has decreased by 100% or \$547,060 due to one-time supplemental General Fund allocation approved in FY 2019-20 for chip sealing and road repairs.
- The proposed revenue budget for the Other Financing Sources category has increased by 14% or \$1,589,604 due to a transfer in from Roads General Purpose revenue for Roads Maintenance chip seal and slurry seal contracts and culvert replacements.
- The proposed expenditure budget for the Services and Supplies category has increased by 16% or \$953,260 due to a Roads Maintenance chip seal and slurry seal contracts and culvert replacement projects.
- The proposed expenditure budget for the Other Charges category has decreased by 50% or \$99,502 due to changes in local accounting

practices. Intrafund expenditures are now reflected in "Other Financing Sources" as opposed to "Other Charges."

- The proposed expenditure budget for the Fixed Assets category has increased by 193% or \$106,000 due to the purchase of signage and traffic control equipment. Funding of \$161,000 is recommended for fixed assets; additional details on the proposed equipment is available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Roads Maintenance submitted no additional funding requests.

PERSONNEL

There are no personnel changes, however during FY 2019-20 1.0 Public Works Dispatcher was deallocated, causing a decrease of 1.0 FTE to be reflected over prior year adopted allocation.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Charges for Current Services	139,533	187,682	125,000	100	100	(124,900)
Other Revenues	172	0	0	0	0	0
General Fund Contribution	0	5,000	0	0	0	0
Total Revenues	139,705	192,682	125,000	100	100	(124,900)
Expenditures						
Salaries & Employee Benefits	303,868	376,125	482,135	508,184	508,184	26,049
Services and Supplies	169,258	208,770	343,611	212,063	212,063	(131,548)
Other Charges	48,118	40,444	32,528	106	106	(32,422)
Fixed Assets	0	15,203	0	35,000	35,000	35,000
Total Expenditures	521,244	640,542	858,274	755,353	755,353	(102,921)
Other Financing Sources (Uses)						
Other Financing Sources	0	0	746,087	768,066	768,066	21,979
Other Financing Uses	0	(9,946)	(12,813)	(12,813)	(12,813)	0
Total Other Financing Sources (Uses)	0	(9,946)	733,274	755,253	755,253	21,979
Net Revenues (Expenditures)	(381,539)	(457,806)	0	0	0	0
Additional Funding Support						
1200 Roads	381,539	457,806	0	0	0	0
Total Additional Funding Support	381,539	457,806	0	0	0	0
Staffing Positions						
Allocated Positions	3.00	3.00	4.00	4.00	4.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Charges for Current Services category has decreased by 99% or \$124,900 due to changes in local accounting practices. Road labor charges for services provided to other county departments are now reflected in "Other Financing Sources," rather than "Charges for Current Services."
- The proposed expenditure budget for the Services and Supplies category has decreased by 38% or \$131,548 due to an anticipated decrease in contracted services for Roads Natural Resources.
- The proposed expenditure budget for the Other Charges category has decreased by 99% or \$32,422 due to a change in local accounting practices. The use of fund balance is now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Fixed Assets category has increased by 100% or \$35,000 due to the purchase of an all-wheel drive mid-size SUV for dedicated Natural Resources use. Funding of \$35,000 is recommended for fixed assets; additional details on the proposed equipment is available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Roads-Natural Resources submitted no additional funding requests.

PERSONNEL

There are no personnel changes.

FY 2020-21 PROPOSED BUDGET ROADS - GENERAL PURPOSE REVENUE | 200-888

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	3,137,530	3,570,594	2,866,062	3,310,110	3,310,110	444,048
Licenses and Permits	0	698	0	0	0	0
Use of Money and Property	9,167	0	0	0	0	0
Other Governmental Agencies	7,528,848	11,025,510	12,010,695	12,486,429	12,486,429	475,734
Total Revenues	10,675,545	14,596,802	14,876,757	15,796,539	15,796,539	919,782
Expenditures						
Other Charges	9,465	25,318	0	0	0	0
Total Expenditures	9,465	25,318	0	0	0	0
Other Financing Sources (Uses)						
Other Financing Uses	0	0	(14,876,757)	(15,796,539)	(15,796,539)	(919,782)
Total Other Financing Sources (Uses)	0	0	(14,876,757)	(15,796,539)	(15,796,539)	(919,782)
Net Revenues (Expenditures)	10,666,080	14,571,484	0	0	0	0
Additional Funding Support						
1200 Roads	(10,666,080)	(14,571,484)	0	0	0	0
Total Additional Funding Support	(10,666,080)	(14,571,484)	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Taxes category has increased by 15% or \$444,048 due to an anticipated 2% increase to property tax revenue from FY18-19 actuals.
- The proposed expenditure budget for the Other Financing Uses category has increased by 6% or \$919,782 due to an anticipated increase in road maintenance projects.

ADDITIONAL FUNDING REQUESTS

Roads General Purpose Revenue submitted no additional funding requests.

PERSONNEL

There are no personnel changes.





SOLID WASTE (3691-438)

PROGRAM DISCUSSION BY BUDGET UNIT

California State law requires counties to provide for solid waste services as part of an integrated waste management plan which includes waste reduction and recycling as well as safe disposal of non-recyclable waste. Contracting for waste collection through exclusive franchise agreement is authorized by the California Public Resources Code § 49200-49205. State law also requires the county to continue monitoring its closed landfills, and to ensure the existence of a minimum of fifteen years of remaining capacity for waste disposal.

Revenues for this division are generated primarily through solid waste franchise fees and fees collected by the Humboldt Waste Management Authority and passed through to the county.

The Solid Waste budget unit provides funding for administration of franchise contracts and container site contracts with private companies to perform solid waste and recycling collection services in the unincorporated areas of the county. It also provides

for continued maintenance and testing of the closed Table Bluff Landfill, as well as maintenance of the Redway Transfer facilities. Any revenues in excess of expenses are used to support future repairs to the access road and bridge to the Redway Transfer Station along with maintenance as required by the 20-year Ground Lease Agreement with the State of California which terminates on March 31, 2030.

The Solid Waste budget was formerly housed in the General Fund under 1100-438, however, Solid Waste is not a General Fund activity. The budget is being moved to a special revenue fund budget, 3691-438, in fiscal year 2020-21.

This program supports the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure, creating opportunities for improved safety and health, providing community-appropriate levels of service and facilitating public/private partnerships to solve problems.

ACCOMPLISHMENTS



GOALS

- Provided for and maintained infrastructure by completing the removal and disposal of existing fence around Table Bluff Landfill and replacing approximately 3,420 feet of woven wire fencing with 5 strand barbed wire fencing. Installation of approximately 160 feet of 47" field fencing around the infrastructure at Primary Sump Tank area with an access gate.
- Facilitated public/private partnerships to solve problems by assisting with community cleanups throughout the county by providing 30 20-yard bins throughout the unincorporated areas of the county.

- Provide for and maintain infrastructure by coordinating and implementing repairs to a 40-year-old leach field treatment system at the Table Bluff landfill site.
- Provide for and maintain infrastructure by initiating a feasibility assessment for using landfill property as a management site for landslide material and deposited sediment from flooding on county roads.
- Provide for and maintain infrastructure by completing the remodel of the Redway Transfer Station.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	297,871	135,123	700,000	750,000	750,000	50,000
Charges for Current Services	305,907	482,812	250,000	400,000	400,000	150,000
Other Revenues	0	0	621,606	0	0	(621,606)
Total Revenues	603,778	617,935	1,571,606	1,150,000	1,150,000	(421,606)
Expenditures						
Services and Supplies	523,939	511,282	541,200	722,520	722,520	181,320
Other Charges	76,463	69,877	213,406	(5,215)	(5,215)	(218,621)
Fixed Assets	3,407	96,481	817,000	818,000	818,000	1,000
Total Expenditures	603,809	677,640	1,571,606	1,535,305	1,535,305	(36,301)
Other Financing Sources (Uses)						
Other Financing Sources	0	(3,327)	0	385,305	385,305	385,305
Total Other Financing Sources (Uses)	0	(3,327)	0	385,305	385,305	385,305
Net Revenues (Expenditures)	31	(63,032)	0	0	0	0
Additional Funding Support						
1100 General Fund	31	63,032				
3691 Redway Transfer Maintenance	0	0	0	0	0	0
Total Additional Funding Support	31	63,032	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

*Includes previous budget unit 1100-438

SIGNIFICANT CHANGES

- The proposed revenue budget for the Taxes category has increased by 7% or \$50,000 due to increases in Solid Waste Franchise agreements.
- The proposed revenue budget for the Charges for Current Services category has increased by 60% or \$150,000 due to an anticipated increase in solid waste reimbursements.
- The proposed revenue budget for the Other Revenues category has decreased by 100% or \$621,606 due to changes in local accounting practices. "Other Revenues" are now reflected in "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 100% or \$385,305 due to changes in local accounting practices. "Other Revenues" are now reflected as "Other Financing Sources." While this reflects as an increase to "Other Financing Sources" it is actually a decrease of 38% or \$236,301 due to anticipated increases in franchise fees.
- The proposed expenditure budget for the Services and Supplies category has increased by 34% or \$181,320 due to changes in local

accounting practices. Table Bluff Development and Correction and Redway Transfer Station are now reflected in "Services and Supplies," as opposed to "Other Charges."

- The proposed expenditure budget for the Other Charges category has decreased by more than 100% or \$218,621 due to changes in local accounting practices. This is primarily due to Table Bluff Development and Correction and Redway Transfer Station now reflected in "Services and Supplies," as opposed to "Other Charges."
- Funding of \$818,000 is recommended for fixed assets; additional details on the proposed equipment and projects are available in the Capital Expenditure table.

ADDITIONAL FUNDING REQUESTS

Solid Waste submitted no additional funding requests.

PERSONNEL

There are no personnel changes.



TRANSPORTATION SERVICES (1150-910)

PROGRAM DISCUSSION

Transportation Services provides funding to transit service operators and for pedestrian and bicycle facilities within the unincorporated areas of the county.

The Transportation Services budget was established to reflect the distribution of the county's share of Transportation Development Act (TDA) funds. These funds are derived from sales tax on retail sales collected statewide. One-quarter cent of this revenue is returned to the county by the state based on the amount of tax collected. The funds are then distributed to the local cities and the county based on population. Program distribution is subject to the approval of the local planning agency, the Humboldt County Association of Governments (HCAOG).

This program includes the following budget unit:

1150 910 - Transportation Services

This program supports the Board of Supervisors' Strategic Framework by providing community-appropriate levels of service, managing our resources to ensure sustainability of services, facilitating public/private partnerships to solve problems.

ACCOMPLISHMENTS

- Facilitated public/private partnerships to solve problems by working with Humboldt Transit Authority (HTA) and HCAOG to meet unmet transit needs.
- Managed our resources to ensure sustainability of services by releasing funds to Bicycle and Trailways Program and Roads with unmet needs.

GOALS

- Provide for and maintain infrastructure by working to make sure all unmet needs are met at a reasonable cost.
- Provide community-appropriate levels of service by expending all funds for transit development to meet existing transit needs, per state law.

	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Taxes	2,493,483	2,629,664	2,338,005	0	0	(2,338,005)
Use of Money and Property	556	0	0	0	0	0
Other Governmental Agencies	0	0	0	2,357,000	2,357,000	2,357,000
Total Revenues	2,494,039	2,629,664	2,338,005	2,357,000	2,357,000	18,995
Expenditures						
Services and Supplies	0	0	0	2,357,000	2,357,000	2,357,000
Other Charges	2,493,483	2,629,664	2,338,005	0	0	(2,338,005)
Total Expenditures	2,493,483	2,629,664	2,338,005	2,357,000	2,357,000	18,995
Net Revenues (Expenditures)	556	0	0	0	0	0
Additional Funding Support						
1150 General E-Transportation Serv	(556)	0	0	0	0	0
Total Additional Funding Support	(556)	0	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Taxes category has decreased by 100% or \$2,338,005 due to changes in local accounting practices. Sales Tax Surface Transfers are now reflected in "Other Governmental Agencies."
- The proposed revenue budget for the Other Governmental Agencies category has increased by 100% or \$2,357,000 due to changes in local accounting practices. Sales Tax Surface Transfers are now reflected in "Other Governmental Agencies."
- The proposed expenditure budget for the Services and Supplies category has increased by 100% or \$2,357,000 due to changes in local accounting practices. "Other Charges" are now reflected in "Services and Supplies."
- The proposed expenditure budget for the Other Charges category has decreased by 100% or \$2,338,005 due to changes in local accounting practices. "Other Charges" are now reflected in "Services and Supplies."

ADDITIONAL FUNDING REQUESTS

Transportation Services submitted no additional funding requests.

PERSONNEL

There are no changes to personnel.



WATER MANAGEMENT

(1100-251)

PROGRAM DISCUSSION

The purpose of the Water Management Division is to support sustainable water resources, flood risk reduction, protection and enhancement of aquatic ecosystems, and compliance with water-related regulatory permits and requirements. The division manages ongoing responsibilities for levees, municipal stormwater, regional groundwater, and remediation of contamination on county-owned property. The division represents the county on water and fishery issues on the Klamath, Trinity, and Eel Rivers. The division leads studies and projects related to flood risk reduction and sea level rise adaptation.

The Water Management Division oversees operation and maintenance of levee systems in Orick (Redwood Creek), Fortuna (Sandy Prairie), and Blue Lake (Mad River), all of which were accepted by the county after being constructed by the U.S. Army Corps of Engineers in the 1950s and 1960s. The county is responsible for implementing long-term, ongoing maintenance programs at the three levee systems for public safety and protection of infrastructure.

The division interfaces with various agencies and the scientific community on riverine and ocean flooding, including issues involving levees, excess sediment, and sea level rise. The division's focus is on improving the technical understanding of flood-related problems and developing projects to reduce flood risk and increase resilience for county infrastructure. The division implements the state-mandated municipal stormwater permit for McKinleyville, the unincorporated area around Eureka and Shelter Cove. The division has a leadership role in the North Coast Stormwater Coalition and administering the regional Low-Impact Development Stormwater Manual.

The division organized the Eel River Valley Groundwater Basin Working Group in response to the 2014 state groundwater legislation. A Groundwater Sustainability Plan Alternative for the Eel River Valley groundwater basin was submitted to DWR in December 2016 (approval of the plan is pending).

Monitoring and reporting, regulatory negotiations, and stakeholder engagement will continue in FY 2019-20.

The division represents the county and provides technical support to the Board on water resource issues involving the Klamath River, Trinity River, Eel River, Humboldt Bay, and other water bodies. Key issues include removal of the Klamath River dams; utilization of the County's water right for not less than 50,000 acre-feet of water annually from Trinity Reservoir; supporting the Salt River Ecosystem Restoration Project; relicensing and potential ownership change of the Potter Valley Project on the Eel River; and involvement in sea level rise adaptation around Humboldt Bay.

The division provides coordination and oversight for site investigation and remediation activities on county owned property. The division provides the staff for managing, operating, and maintaining the Table Bluff closed landfill and coordinating responses to dumping, spills, and hazard material incidents on county roads and facilities.

This program includes the following budget unit:

1100 251 - Water Management

This budget unit supports the Board's Strategic Framework by providing for and maintaining infrastructure, creating opportunities for improved safety and health, managing our resources to ensure sustainability of services, sought outside funding sources to benefit Humboldt County needs, advancing local interests in natural resource discussions and facilitating public/private partnerships to solve problems.



- Provided for and maintained infrastructure by completing the development of a planning framework and vulnerability assessment for risks associated with flooding and sea level rise in the Eureka Slough hydrographic area of Humboldt Bay.
 - Sought outside funding sources to benefit Humboldt County needs, by initiating work on a two-year project funded by the State Coastal Conservancy to evaluate the feasibility of improvements to enhance habitat quality and reduce flooding impacts along lower Jacoby Creek.
 - Engaged in discussions of our regional economic future by representing Humboldt County in discussions regarding the future of the Potter Valley Project (PG&E's hydroelectric facility).
 - Sought outside funding sources to benefit Humboldt County needs by securing a grant for \$1.9 million from the Department of Water Resources to develop a Groundwater Sustainability Plan for the Eel River Valley groundwater basin in compliance with a state mandate.
 - Sought outside funding sources to benefit Humboldt County needs by securing an Emergency Watershed Protection grant from the Natural Resource Conservation Agency for bank stabilization measures along Williams Creek near Ferndale to reduce flooding risks.
 - Provided community-appropriate levels of service by administering the municipal stormwater program for McKinleyville, the unincorporated Eureka area, and Shelter Cove.
- Provide for and maintain infrastructure by completing an implementation strategy for sea level rise adaptation projects within the Eureka Slough hydrographic area of Humboldt Bay.
 - Provide for and maintain infrastructure by completing the water management plan for Humboldt County's Trinity River water contract and submitting the plan to the Bureau of Reclamation.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Revenues						
Other Governmental Agencies	14,124	22,289	398,750	2,718,900	2,718,900	2,320,150
Charges for Current Services	84,764	91,701	61,500	1,000	1,000	(60,500)
Other Revenues	144	0	200	200	200	0
Total Revenues	99,032	113,990	460,450	2,720,100	2,720,100	2,259,650
Expenditures						
Salaries & Employee Benefits	189,434	179,957	291,948	315,263	315,263	23,315
Services and Supplies	84,146	201,771	589,216	2,849,983	2,849,983	2,260,767
Other Charges	93,676	114,110	94,779	115	115	(94,664)
Special Items	(15,141)	(31,630)	(15,000)	0	0	15,000
Total Expenditures	352,115	464,208	960,943	3,165,361	3,165,361	2,204,418
Other Financing Sources (Uses)						
Other Financing Sources	0	0	0	30,000	30,000	30,000
General Fund Contribution	0	0	500,493	415,261	415,261	(85,232)
Total Other Financing Sources (Uses)	0	0	500,493	445,261	445,261	(55,232)
Net Revenues (Expenditures)	(253,083)	(350,218)	0	0	0	0
Additional Funding Support						
1100 General Fund	253,083	350,218	0	0	0	0
Total Additional Funding Support	253,083	350,218	0	0	0	0
Staffing Positions						
Allocated Positions	2.00	2.00	3.00	3.00	3.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for the Other Governmental Agencies category has increased by over 100% or \$2,320,150 due to an anticipated increase in grant funding from the Humboldt County Association of Governments and The U.S. Fish and Wildlife Service Co-op.
- The proposed revenue budget for the Charges for Current Services category has decreased by 98% or \$60,500 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed revenue budget for the Other Financing Sources category has increased by 100% or \$30,000 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed General Fund Contribution has decreased by 17% or \$85,232 due to a supplemental budget request received in FY 2019-20.
- The proposed expenditure budget for the Salaries & Employee Benefits category has increased by 8% or \$23,315 due primarily to negotiated salary and benefit increases.
- The proposed expenditure budget for the Services & Supplies category has increased by over 100% or \$2,260,767 due to an increase in professional and special services costs directly related additional grant funding.
- The proposed expenditure budget for the Other Charges category has decreased by 99% or \$94,664 due to changes in local accounting practices. "Charges for Current Services" for services provided to other county departments are now reflected as "Other Financing Sources."
- The proposed expenditure budget for the Special Items category has increased by 100% or \$15,000 due to changes in local accounting practices. Services provided to other county departments are now reflected in "Other Financing Sources," as opposed to "Special Items."

ADDITIONAL FUNDING REQUESTS

Water Management submitted no additional funding requests.

PERSONNEL

There are no changes to personnel.



PUBLIC WORKS MEASURE Z (1100-298)

PROGRAM DISCUSSION

The purpose of the Public Works Measure Z budget is to manage the Measure Z allocations that were approved by the Board of Supervisors. In November 2018, Humboldt County voters passed Measure O with a voter approval of nearly 74%. This measure renews Measure Z, the local half-cent sales tax originally passed by voters in 2014. Measure Z was the original ordinance that imposed the tax, and Measure O simply stated that it will remain in effect until ended by voters. As such, the tax will continue to be referred to as Measure Z. This budget provides one concise location for Measure Z funding allocated to Public Works in order to ensure the utmost level of transparency.

This program includes the following budget unit:

1100 298 - Public Works Measure Z

The Public Works Measure Z budget unit supports the Board's Strategic Framework by providing for and maintaining infrastructure.



	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Requested	2020-21 Proposed	Increase (Decrease)
Expenditures						
Salaries & Employee Benefits	145,626	101,603	0	0	0	0
Services and Supplies	1,972,875	1,271,881	115,750	1,550,000	0	(115,750)
Other Charges	110,019	11,797	0	0	0	0
Fixed Assets	60,920	0	0	0	0	0
Other Financing Uses	25,144	0	0	0	0	0
Total Expenditures	2,314,584	1,385,281	115,750	1,550,000	0	(115,750)
Other Financing Sources (Uses)						
General Fund Contribution	0	0	115,750	1,550,000	0	(115,750)
Other Financing Uses	0	(6,254)	0	0	0	0
Total Other Financing Sources (Uses)	0	(6,254)	115,750	1,550,000	0	(115,750)
Net Revenues (Expenditures)	(2,314,584)	(1,391,535)	0	0	0	0
Additional Funding Support						
1100 General Fund	2,314,584	1,391,535	0	0	0	0
Total Additional Funding Support	2,314,584	1,391,535	0	0	0	0
Staffing Positions						
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00

SIGNIFICANT CHANGES

- The proposed revenue budget for General Fund Contribution has decreased by 100% or \$115,750 due to no Measure Z funding being awarded in FY 2020-21.
- The proposed expenditure budget for Services & Supplies has decreased by 100% or \$115,750 due to no Measure Z funding being awarded in FY 2020-21.

PERSONNEL

There are no personnel changes.

ADDITIONAL FUNDING REQUESTS

Public Works Measure Z has submitted the following two funding requests:

1. \$1,550,000 for repair and maintenance to County roads in order to reduce emergency response time, help to minimize damage to response vehicles for law enforcement, fire protection, emergency services and improve public safety on county right of ways.
2. \$80,000 for cleanup of illegal dumping, illegal encampments, hazardous waste and hazardous spills throughout Humboldt County. \$50,000 for cleanup of illegal dumping, illegal encampments, hazardous waste and hazardous spills throughout Humboldt County.

The additional funding requests are not recommended at this time. While these requests have merit they did not receive a priority ranking based on available Measure Z funding. All Measure Z requests were reviewed and prioritized by the Citizens' Advisory Committee and the Board of Supervisors.



- Provided for and maintained infrastructure by completing the purchase of \$303,885 in both galvanized and PVC culvert pipe material. By having the materials on-hand and ready for deployment, this purchase will expedite repairs to culverts throughout the County of Humboldt.
 - Provided for and maintained infrastructure with the purchase and placement of \$373,248 in roads material used in patching/repairs of roadways.
 - Provided for and maintained infrastructure with the completion of the North Ridge turn lane as part of the McKay project.
 - Provided for and maintained infrastructure by completing culvert replacements in Ishi Pishi and Alderpoint.
 - Provided community appropriate levels of service by completing \$12,399 in signage and striping throughout the county.
- Create opportunities for improved safety and health by participating in the cleanup of illegal dumping and hazardous material dumping sites throughout Humboldt County.
 - Provide for and maintain infrastructure by administering the funding to the Shelter Cove Resort Improvement District in brush cutting and fuel break reduction in the Shelter Cove area.



