



County of Humboldt
Cannabis Business License Application

Business License # _____
Humboldt County Treasurer-Tax Collector
 825 5th Street, Room 125
 Eureka, CA, 95501-1100
Website: <http://humboldt.gov/tax>
Phone: (707) 476-2450

PLEASE PRINT & COMPLETE ALL QUESTIONS ON THIS FORM

Please do not submit a Cannabis Business License Application until you have an Approved Permit from the Planning Department

APPLICATION FEE: \$465.00

This application will be submitted to the following County Departments for approval:
Public Works Environmental Health Planning Building Sheriff Fire District
A license will not be issued without the approval of those applicable departments.
Date: _____ **Parcel Number:** _____

Fees are Non-Refundable
Cash or Check Only

Please make checks payable to:
Humboldt County Tax Collector

Business Type:

- | | | |
|---|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Cultivation/Processing | <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Testing |
| <input type="checkbox"/> Dispensary | <input type="checkbox"/> Distribution | <input type="checkbox"/> Nursery |
| <input type="checkbox"/> Transporter | <input type="checkbox"/> Tourism | <input type="checkbox"/> Other |

Business Name: _____
Business Location Address: _____
 City/State/Zip: _____
Business Mailing Address: _____
 City/State/Zip: _____
Business Telephone: _____ **Business Website:** _____
Description of Business: _____
Max Employees: _____ **Hours Operation/Day:** _____

LLC ___ **Corporation** ___ **Partnership** ___ **Sole Proprietor** ___ **Foundation** ___ **Trust** ___ **Other** _____

Must include a copy of Articles of Organization if you are an LLC, Corporation, Foundation, etc....

#1. Owner_Manager_Contact_Officer_Other _____	#2. Owner_Manager_Contact_Officer_Other _____
Name: _____	Name: _____
Mailing Address: _____	Mailing Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone #: _____	Phone #: _____
Email Address: _____	Email Address: _____

Is this a home occupation? Yes / No If yes, will there be customer traffic? Yes / No
 Does this business involve the sale, transport or manufacture of food? Yes / No
 If yes, describe: _____
 Is this location on a public or private road? Public / Private
 Are off-street parking stalls available? Yes / No Are they paved? Yes / No How many? _____
 Do you plan to enlarge the existing driveway or construct a new one? Yes / No
 Is this business served by: Public Sewer System / Septic Tank System / Unknown
 Do you handle or plan to handle hazardous materials? Yes / No (eg. Pesticides, herbicides, fuels, oils, fertilizers, solvents)
 Per the Nuclear Free Humboldt County Ordinance: Is the proposed building or structure to be used for designing, producing, launching, maintaining, or storing nuclear weapons or the components of nuclear weapons? Yes / No

Sales, use, or excise tax may apply to your business activities.
For information, contact the State Board of Equalization Office.
 (1-800-400-7115)

Applicant Signature: _____ **Date:** _____
Signing this application acknowledges potential regulatory oversight and the intent of the applicant to comply.

Paid Cash/Check/Money Order \$ _____ **Date:** _____ **Processed By:** _____



The Building Divisions Business License Inspection

Why do I need an inspection from the building division for my business license?

Before issuing a business license, the County of Humboldt wants to ensure the place of business meets a minimum standard for public safety. An inspection from the building division will ensure this standard is met or exceeded.

How can I ensure I will pass the Building Divisions business license inspection?

Generally speaking, you will need to ensure that your place of business does not contain any obvious structural, mechanical, electrical, or plumbing hazards. Additionally, you will need to verify your place of business is a legal structure and that no work has been done without permits. Any unpermitted construction will need to be addressed with a building permit before issuance of a business license. Use the following checklist to ensure you pass your business license inspection.

General

- My place of business was constructed before 1962 OR it was built with building permits.
- The proposed business does not constitute a change of use from how the structure was permitted to be used. If it is a change of use, a building permit addressing this change was applied for and finalized.
- An address is on the building and is placed in a position that is visible from the street fronting the property.

Water Heater(s)

- The temperature pressure relief valve is hard piped to the exterior.
- Water heaters shall be anchored or strapped to resist horizontal displacement due to earthquake motion. Strapping shall be at points within the upper one third (1/3) and lower one-third (1/3) of its vertical dimensions. At the lower point, a minimum distance of four(4) inches (102 mm) shall be maintained above the controls with the strapping.
- The flue is installed according to the manufacturer's instructions and appears in safe condition.
- Combustion air is adequately provided per manufacturer's instructions.

Furnace(s)

- The flue is installed according to the manufacturer's instructions and appears in safe condition.
- Combustion air is adequately provided per manufacturer's instructions.
- The furnace is installed according to the manufacturer's instructions and appears in safe condition.

Electrical

- Required GFCI outlets are in place and working (required in bathrooms, outdoors, garages, other wet areas).
- Extension cords are not being used as permanent wiring.
- Visible wiring appears to be in safe condition. All cover plates are installed and there are no exposed conductors.
- All outlets test correct with a receptacle tester (outlet testers can cost less than \$20 at most hardware stores).

Note About Accessibility

Although we do not inspect accessibility elements, under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations from the following handout located on our website:

<https://humboldt.gov/DocumentCenter/View/114305/ADA-LAW-CASp-Notice-PDF>

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERA SERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERA SERVICES,
California Commission on
Disability Access

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfca/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.